



**ATLANTIC COUNTY PUBLIC LIBRARY
40 Farragut Ave
Mays Landing, New Jersey**

April 15, 2015 – 3:00PM

OPEN SESSION MINUTES

The regular meeting of the Atlantic County Municipal Joint Insurance Fund (ACM JIF) was held on April 15, 2015, at Atlantic County Library – Mays Landing Branch, 40 Farragut Ave, Mays Landing, New Jersey at 3PM, prevailing time. Chair Beck, **City of Linwood**, presiding. The meeting was called to order at 3:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *The Press of Atlantic City* (Atlantic and Cape May editions) and the *Courier Post*, Cherry Hill, New Jersey; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the Atlantic County Municipal Joint Insurance Fund; and (3) posting notice on the public bulletin boards of all member municipalities of the Atlantic County Municipal Joint Insurance Fund.

ROLL CALL

Those in attendance were:

Scott Wahl, **Avalon**
Karen Blowers, **Brigantine**
Bob Smith, **Cape May City**
William Collins, *Alt.*, **Corbin City**
Glenn Clarke, **Dennis Twp**
Peter Miller, **Egg Harbor Twp**
Linda Kent, **Estell Manor**
Ingrid Perez, **Hamilton**
Ed Beck, **Linwood**
Rich Hirsch, **Longport**
Julie Picard, **Lower**
Lisa McLaughlin, **Margate**
Connie Mahon, **Middle**
Susan Robostello, **Millville**
Dawn Stollenwerk, **Mullica**
Scott Jett, **North Wildwood**
Jim Dickinson, **Northfield** (*arrived 3:09pm*)
Liz Woods, **Ocean City**
George Savastano, **Sea Isle City**
Jim Craft, **Stone Harbor**

Teri Smuz, **Upper Twp**
Roy Spoltore, **Upper Deerfield**
James Goos, **Ventnor**
Bill Richardson, **Waterford**
Lauren Vitelli, **West Cape May**
Chris Ridings, **West Wildwood**
Bonnie Yearsley, **Weymouth**
Chris Wood, **Wildwood City** (*arrived 3:07pm*)
Janelle Holzmer, **Wildwood Crest**
Lisa Garrison, **Woodbine**

Absent were:

John Armstrong, **Absecon**
Joseph Santagata, **Buena Borough**
Kim Hodsdon, **Cape May Point**
Heather Sparks, **Commercial Twp**
Karen Seifrit, **Deerfield**
Bob Campbell, **Downe Twp**
Byron Gummoe, **Folsom**
Susan Jacobucci, **Galloway**
Sam Barbagli, **Newfield**
Stephen Wilkins, **Pleasantville**
Lucy Samuelson, **Somers Point**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJG Risk Management Services, Inc.*
Paul Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*
John Hansen, Treasurer
Tim Sheehan, Safety Director, *J.A. Montgomery Risk Control*
Kathie Tyler-Schohl, Claims Administrator, *Qual-Lynx*
Karen Beatty, Managed Care Provider, *QualCare*
Valerie Smith, Wellness Director
Debby Schiffer, Wellness Consultant

Also present were the Risk Management Consultants from the following agencies:

C. J. Adams Company
Atlantic Associates
J. Byrne Agency, Inc.
Conner Strong & Buckelew
Fairview Insurance Agency
Gerber Insurance (*arrived 3:11pm*)
Glenn Insurance
Thomas Heist Insurance Agency
Insurance Agencies, Inc.
Marsh & McLennan Agency
McMahon Agency, Inc.
William R. Mints Agency
Siracusa-Kauffman Insurance

Absent RMCs were:

Alamo Insurance
BCA Insurance
Hardenberg Insurance

These minutes do not necessarily reflect the order in which some items were discussed.

MOVE UP ALTERNATE

In absence of Lucy Samuelsen, Somers Point, and Kim Hodsdon, Cape May Point, Chair Beck entertained a motion to move Alternates Connie Mahon, Middle Twp., and Rich Hirsch, Longport Borough, to the Executive Committee for voting purposes.

Motion by Mr. Savastano, seconded by Mr. Smith, to move up Alternates Connie Mahon, Middle Twp., and Rich Hirsch, Longport Borough to the Executive Committee for voting purposes.

APPROVAL OF MINUTES – OPEN SESSION

Chair Beck stated a correction to the March minutes in the roll call, noting that Chris Ridings of West Wildwood was present and Chris Wood of Wildwood was absent.

Chair Beck entertained a motion to approve the meeting minutes of the March 18, 2015 Executive Committee Meeting as corrected.

Motion by Ms. Robostello, seconded by Ms. Smuz, to approve the meeting minutes of the March 18, 2015 Executive Committee Meeting as corrected. All in favor. Motion carried.

APPROVAL OF MINUTES – CLOSED SESSION

Confidential Closed Session Meeting Minutes were distributed to the Executive Committee Members.

Chair Beck entertained a motion to adopt the Closed Session Meeting Minutes of the March 18, 2015 Meeting of the Fund as presented.

Motion by Mr. Savastano, seconded by Ms. Smuz, to approve the Closed Session minutes of the March 18, 2015 Executive Committee Meeting as presented. All in favor. Motion carried.

The Closed Session meeting minutes of the March 18, 2015 meeting shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has had the opportunity to review them.

Confidential Closed Session Meeting Minutes were collected.

CLOSED SESSION - RESOLUTION #2015-27

Be it moved by the Atlantic County Municipal Joint Insurance Fund that the public be excluded from this portion of the meeting to permit the Executive Committee to consider in closed session matters affecting the safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations and that the minutes covering these matters and the results of closed session will be released to the public when the reasons for discussing and acting on them in closed session no longer exists as required by the Open Public Meeting Act.

Chair Beck entertained a motion to adopt *Closed Session Resolution 2015-27* as presented.
Motion by Mr. Hirsch, seconded by Ms. Robostello to adopt ***Resolution 2015-27***.

ROLL CALL

Yeas:

Bob Smith, **Cape May City**
Ed Beck, *Chair*, **Linwood City**
Rich Hirsch, **Longport Borough**
Connie Mahon, **Middle Twp**
Susan Robostello, **Millville City**
George Savastano, **Sea Isle City**
Teri Smuz, *Sec*, **Upper Twp**

Nays: None

Abstained: None

Motion carried by unanimous vote.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Beck entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Smith, seconded by Ms. Smuz, to reopen the public portion of the meeting. All in favor.
Motion carried.

AUTHORIZATION OF CLAIMS PAYMENTS

Chair Beck presented the claims for payment as discussed in *Closed Session*.

Chair Beck asked if there were any questions at this time. No questions were entertained.

Chair Beck entertained a motion to approve the claims for payment as discussed in *Closed Session*.

Motion by Mr. Savastano, seconded by Mr. Smith to approve the claims for payment as discussed in *Closed Session*. They are as follows:

March 2015 PARs:

<i>Workers' Compensation</i>	<i>General Liability</i>	<i>Property</i>
X55550	X580093	Z11084
X05966		X90291
X83094		Z06756
Z06672		Z08765
X45811		Z09454
X86410		Z10688
Z12294		Z10750
X58070		Z10843
Z11032		Z10846
Z13603		Z11248
Z10520		Z11268`

Z12290		Z07964
Z06585		
X69157		
Z10933		
Z11033		

ROLL CALL

Yeas:

Bob Smith, **Cape May City**
 Ed Beck, *Chair*, **Linwood City**
 Rich Hirsch, **Longport Borough**
 Connie Mahon, **Middle Twp**
 Susan Robostello, **Millville City**
 George Savastano, **Sea Isle City**
 Teri Smuz, *Sec*, **Upper Twp**

Nays:

None

Abstain:

None

Motion carried by unanimous vote.

APPROVAL TO ABANDON SUBROGATION

Chair Beck entertained a motion for authorization to abandon subrogation attempts as discussed in *Closed Session*.

Motion by Ms. Smuz, seconded by Mr. Savastano to abandon subrogation attempts as discussed in Closed Session. There was one (1) claim(s) for Abandonment of Subrogation.

<i>Qual-Lynx File #</i>
Z11084

ROLL CALL

Yeas:

Bob Smith, **Cape May City**
 Ed Beck, *Chair*, **Linwood City**
 Rich Hirsch, **Longport Borough**
 Connie Mahon, **Middle Twp**
 Susan Robostello, **Millville City**
 George Savastano, **Sea Isle City**
 Teri Smuz, *Sec*, **Upper Twp**

Nays:

None

Abstain:

None

All in favor. Motion carried by unanimous vote.

CLAIMS REVIEW COMMITTEE REPORT – OPEN SESSION ITEMS

Ms. Perez, Hamilton Township, reported on the Claims Review Committee meeting minutes of April 9, 2015. She noted they are a handout to the membership and are self- explanatory.

She highlighted the following items:

PARs

The Committee reviewed Twenty-nine (29) claims at the April 9, 2015 meeting. Of the claims reviewed, Sixteen (16) Workers' Compensation (6 Police, 3 Streets, 2 Fire, and 5 Other); One (1) General Liability; and Twelve (12) Property PARs were approved for settlement or continuing defense.

Ms. Perez asked if there were any questions. No questions were entertained.

The next meeting is May 14, 2015 at the Hamilton Twp Municipal Building, Mays Landing.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses – April

Ms. Tyler-Schohl reported on the *Lessons Learned from Losses* which is now included in the agenda packet.

Injuries Caused by Lifting

Ms. Tyler-Schohl stressed the importance of safe lifting practices and cited different claims of how injuries were caused by improper lifting. She also attached the Safety Director's Bulletin for First Responders – Safe Lifting and Moving of Patients.

Ms. Tyler-Schohl asked if there were any questions. No questions were entertained.

Ms. Perez asked if there were any questions. No questions were entertained.

Claims Coordinator Seminar

Ms. Tyler-Schohl announced that the Claims Coordinator Seminar will be held at Merighi's on April 30, 2015 from 9AM-12PM. She noted that her office will send emails to all the claims coordinators announcing these dates.

The remainder of the Claims Administrator's report was provided in Closed Session.

MANAGED HEALTH CARE REPORT

Ms. Beatty reviewed the Managed Care Report for March 2015.

Lost Time v. Medical Only Cases

Ms. Beatty presented the ACM JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	<i>March</i>	<i>YTD</i>
<i>Lost Time</i>	<i>21</i>	<i>13</i>
<i>Medical Only</i>	<i>125</i>	<i>125</i>

<i>Report Only</i>	87	87
<i>Total Intakes(New Claims)</i>	233	233
<i>Report Only % of Total</i>	37.3%	37.3%
<i>Medical Only/Lost Time Ratio</i>	86:14	86:14
<i>Average Days to Report</i>	1.7	1.1

Transitional Duty Report

Ms. Beatty presented the *Transitional Duty Report*.

<i>Transitional Duty Summary Report</i>	<i>YTD</i>
<i>Transitional Duty Days Available</i>	2,398
<i>Transitional Duty Days Worked</i>	1,644
<i>% of Transitional Duty Days Worked</i>	68.6%
<i>Transitional Duty Days Not Accommodated</i>	754
<i>% of Transitional Duty Days Not Accommodated</i>	31.4%

Nurse Case Assignment Report:

<i>Nurse Case Summary Report (Inclusive of 3 JIFs)</i>	<i>March</i>
<i>Total Open Cases in current month</i>	72
<i>Total Cases Closed</i>	93
<i>Total Cases Remaining Open</i>	213

PPO Penetration Report:

Ms. Beatty presented the self-explanatory *PPO Penetration Rate Report*.

<i>PPO Penetration Rate</i>	<i>March</i>	<i>YTD</i>
<i>Bill Count</i>	588	1,616
<i>Original Provider Charges</i>	\$747,694	\$2,142,099
<i>Re-priced Bill Amount</i>	\$245,282	\$737,897
<i>Savings</i>	\$502,412	\$1,384,816
<i>% of Savings</i>	67.2%	64.6%
<i>Participating Provider Penetration Rate- Bill count</i>	92.0%	92.9%
<i>Participating Provider Penetration Rate-Provider Charges</i>	95.1%	96.2%
<i>EPO Penetration Rate – Bill Count</i>	70.5%	75.5%
<i>EPO Penetration Rate –Provider Charges</i>	82.5%	75.6%

Ms. Beatty stated that her staff is no longer using Atlantic Care Occupational Centers. She commented that this is due to employees seeing a nurse practitioner, not a doctor and their tendency to immediately schedule an MRI and sometimes these are not related to the injury. She commented that if this is the best choice at the time, you may use them.

Ms. Beatty asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT

Mr. DeWeese apologized for missing last month's meeting. He stated that this was a scheduling error on his part. Starting in September he will begin bringing his son to the meetings to keep him up to date as an alternate if ever needed. Mr. DeWeese presented the following reports:

New Cases

Mr. DeWeese noted that there were five (5) new cases reported as discussed during Closed Session.

Closed Claims

Mr. DeWeese noted that there were two (2) closed cases. He noted that synopsis of these cases can be found in the agenda packet.

<i>Closed Case</i>	<i>Description</i>
<i>Thomas v. Borough of Longport</i>	Malicious prosecution and False Arrest. Assigned Defense Counsel, Thomas B. Reynolds, Esquire and A. Michael Barker, Esquire. They negotiated the settlement of this matter for a payment to the Plaintiff in the amount of \$35,000 and payment to the Plaintiff's attorney in the amount of \$15,000 for total of \$50,000.
<i>Finch v. Bigham Easy Lift, LLC v. City of Millville</i>	Injury from tool. Defense Counsel, L. Patricia Sampoli, Esquire, was able to convince Plaintiff's Counsel to dismiss the Complaint based upon the substantial WC lien and the risk that the case had a substantial potential for a "no cause" verdict.

Quarterly General Liability File Status Report

Mr. DeWeese reported that there are 71 active General Liability claims. He noted that if you would like a report on your specific claims, please email him.

Full Subrogation Status Report

Mr. DeWeese reported that the subrogation efforts are listed in his report in the Claims Review Committee minutes and will be detailed in the Treasurer's report. He stated that \$1,768,582.19 is the Total amount of judgments obtained. He noted that the subrogation YTD for 2015 is in excess of \$124,000.

Mr. DeWeese asked if there were any questions. No questions were entertained.

COMMITTEE REPORTS

Safety Committee – March 25, 2015

Mr. Savastano noted that the minutes are in the agenda packet for the members review. He encouraged all the Fund Commissioners and RMCs to complete training and follow procedures to avoid getting hurt. He believes that if you instill Safety into your municipality, you will have fewer claims. He also

commented that a Wellness Policy and Incentive Program were developed and are up for review this evening.

Wellness Policy

Chair Beck entertained a motion for approval of the Wellness Policy Program as outlined in the agenda.

Motion by Mr. Smith, seconded by Ms. Robostello to approve of the Wellness Policy Program.

ROLL CALL

Yeas:

Bob Smith, **Cape May City**
Ed Beck, *Chair*, **Linwood City**
Rich Hirsch, **Longport Borough**
Connie Mahon, **Middle Twp**
Susan Robostello, **Millville City**
George Savastano, **Sea Isle City**
Teri Smuz, *Sec*, **Upper Twp**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

Wellness Incentive Program

Chair Beck entertained a motion for approval of the Wellness Incentive Program as outlined in the agenda.

Motion by Mr. Smith, seconded by Ms. Robostello to approve of the Wellness Incentive Program.

ROLL CALL

Yeas:

Bob Smith, **Cape May City**
Ed Beck, *Chair*, **Linwood City**
Rich Hirsch, **Longport Borough**
Connie Mahon, **Middle Twp**
Susan Robostello, **Millville City**
George Savastano, **Sea Isle City**
Teri Smuz, *Sec*, **Upper Twp**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

Wellness Report

Chair Beck welcomed Valerie Smith to the JIF. Mr. Miola noted that there is a handout regarding Valerie Smith's background and past experiences and commenting that she attended the Executive Safety Committee meeting.

Ms. Valerie Smith stated that she was most recently a wellness coach at Blue Cross/Blue Shield. She also has worked with cardio rehab. She reported that she will be reaching out to members in hopes of meeting and discussing wellness efforts. Ms. Smith is compiling resources and information available to members in the areas of health including blood pressure checks, lunch and learns, etc.

Mr. Miola also introduced Debby Schiffer. He noted that Ms. Schiffer, BURLCO and TRICO's Wellness Director, will assist Ms. Smith in implementing programs that have worked in the BURLCO & TRICO JIFs. She wanted to emphasize the importance of wellness and safety and how they go together.

EXECUTIVE DIRECTOR'S REPORT

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items.

2014 Safety Incentive Program Awards – Mr. Forlenza noted that the deadline to claim or encumber these funds is December 31, 2015. All encumbered funds must be claimed by February 1, 2016. He encouraged members to submit reimbursement requests as soon as you make the purchases and not wait until the deadline.

2015 Optional Safety Budget - Mr. Forlenza noted that the deadline to claim or encumber these funds is December 31, 2015. All encumbered funds must be claimed by February 1, 2016. He encouraged members to submit reimbursement requests as soon as you make the purchases and not wait until the deadline.

Safety Incentive Program Update – Mr. Forlenza reminded the members that the program was designed originally to “award” the employees for their safe practices. He wishes to emphasize that this money should somehow benefit your employees, thanking them for a job well done the previous year. When planning your budget, please remember the spirit in which this program was created.

Financial Fast Track – Mr. Forlenza commented that the JIF has a strong surplus of \$27 million and in mid-May the Finance Committee will meet to discuss the audit and consider preliminary surplus release scenarios.

Statutory Bond Status – Mr. Forlenza asked members to review the list to make sure the individuals listed still hold these positions as these bonds are issued for the individual, NOT the position.

New Fund Commissioner Orientation – Mr. Forlenza noted that the Strategic Planning Committee is meeting tomorrow morning and will discuss how New Fund Commissioner Orientation is done. He commented that it has been done via webinar, but may do in person now to be more effective.

Financial Disclosure Forms - Mr. Forlenza stated that the State website is now operational and he has completed his own form. He reminded members that this is mandatory and the State will issue violation and fine notices. He urged the members to complete this as required before the deadline of April 30, 2015.

2015 2nd Assessment Billing – Mr. Forlenza reminded members that the second installment bills were issued and payments are due May 15th, 2015 to the Treasurer.

Quarterly Attendance Report – Mr. Forlenza noted that the attendance reports are in the agenda packet and to please review. Please contact his office if you feel there is an error.

Payroll Audits – Mr. Forlenza stated that the payroll audits should be coming to a close shortly.

Property Appraisals – Mr. Forlenza reminded members that they should have updated the property schedules in the Exigis system. Please do this immediately if you have not done so as of yet.

State Auditors – Mr. Forlenza reported to the members that representatives from the DOBI were auditing all three of the municipal JIFs administered in his office. He noted that this was completed last week. He stated that the auditors were very happy with results and that the Fund is well managed, well organized, and the Fund Professionals work well together. He commented that one item that they will remark on is the escheatment of checks. Going forward they would like a 6 month report filed with the State in regards to open balances for escheatment. He further stated that the audit was clean and a letter stating this will be forthcoming which he will share with the members.

MEL REPORTS

Mr. Hirsch noted that a written report is included in the agenda. He highlighted the following:

Super Storm Sandy Flood Claims - Mr. Hirsch reminded members that there is an April 20th, 2015 deadline for all demands for Arbitration of unresolved claims to be submitted to the Special Mediation Master with notice to the NJ Municipal Excess Liability Fund.

He noted the next meeting is June 3, 2015.

Mr. Hirsch asked if there were any questions at this time. No questions were entertained.

SAFETY DIRECTOR'S REPORT

Mr. Sheehan stated that the Safety Director's Report is self-explanatory. He highlighted the following items and reminded the members of the upcoming training sessions:

Safety Bulletin – Mr. Sheehan commented that a bulletin on Brush Collection was issued. He asked members to read and share it with the appropriate Departments, your governing bodies, and post it in your municipality.

Safety Director's Message – Mr. Sheehan noted that there was also a Safety Director's message sent out regarding Police Safety In and Around Your Patrol Vehicle.

MEL Library – Mr. Sheehan reminded members that there are over 100 titles of DVDs available so please check them out.

MSI Training – Mr. Sheehan reported that the report contains a list of all programs for April, May and June.

Fast Track Training – Mr. Sheehan stated that the fast track and safety training dates are listed on pg 114 of his report; noting that the two in Atlantic County are June 11, 2015 in Stone Harbor and September 11, 2015 in Ocean City.

Camp Counselor Training – Mr. Sheehan noted that this is available online. This training covers, Child Sexual Abuse Prevention at camp, Bullying Prevention at camp, Playground Safety for camp counselors, Trip and Transportation safety and Aquatic safety for counselors and Professional Lifeguard safety training.

Special Law Enforcement Training – Mr. Sheehan announced that the Special Law Enforcement Training will be held May 13th and May 20th at the Atlantic County Police Academy. An announcement will be sent out regarding this training.

Mr. Sheehan asked if there were any questions at this time. No questions were entertained.

TREASURER'S REPORT

Mr. Hansen presented the Treasurer's Report for the period ending **March 31, 2015**. The report was made part of the agenda packet for members' review.

Investment Interest

Net interest received for the current month totaled \$2,300.89 and a coupon payment of \$46,875, accrued interest of \$18,104.17. After including an unrealized net gain of \$17,820 in the asset portfolio, the yield was adjusted to positive .95 % for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized gain of \$90,550 as it relates to market value vs. the amount invested.

Our asset portfolio with TD Wealth Management has a current market value, at month end, of \$27,073,400 and consists of one (1) with maturity of less than one year; nine (9) obligation with maturity of 1- 2 years and zero (0) obligations with maturities greater than two (2) years.

Redeemed:	\$0
Called:	\$0
Purchased:	\$5,000,000
Coupon Payment/Asset Income:	\$46,875

Receipt Activity for the Period

	Monthly	YTD
Subrogation Receipts	\$123,474.37	\$325,932.68
Reimbursement & Salvage	\$0	\$8,896.89
Closed Year	\$0	\$100.00
2015 2 nd Qtr Assessment Collected	233,211.00	
Retrospective Program	\$0	\$7,573.00
Due to Atlantic County	\$625	

2nd Quarter Assessments – Mr. Hansen noted that a few assessments were collected thus far and reminded the members that the due date is May 15, 2015.

Claim Activity for the Period

Claim activity for the month for claims paid by the Fund and claims payable by the Fund at month end are in the amount of \$887,925.04. A total of 612 checks were issued to vendors.

The claims detail is as follows:

Direct Loss Payments	\$744,088.88
Claim Expenses	\$57,136.07
Legal Defense Costs	\$86,700.09
Void in adjustment register**	<\$15,966.75>

***These voided checks were in conjunction with the State Auditor's recommendation of escheating checks with Qual-Lynx dating back to 2008. He noted that most of these were WC checks.*

Cash Activity for the Period

During the reporting month, the Fund's "Cash Position" changed from an opening balance of \$48,403,741.36 to a closing balance of \$47,738,710.16 showing a **decrease** in the Fund of \$665,031.20.

A.E.L.C.F. PARTICIPANT YEAR-END BALANCES (no change from February)

Member	03/31/15 Unaudited
Hamilton Township	\$15,000
Hammonton Town	\$46,089
Middle Township	\$22,986
Mullica Township	\$6,706
Pleasantville City	\$31,825
Upper Deerfield Township	\$11,394
Waterford Township	\$25,756
Upper Township	\$9,606
Stone Harbor	\$8,665
Total	\$178,027*

**Note – Unaudited interest has been allocated for 2014 and 2015 elections have been added.*

Payment Register

Chair Beck entertained a motion to approve the ***March 2015 Payment Register*** (Claims Activity) as presented.

Chair Beck asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Savastano, seconded by Mr. Smith to approve the ***March 2015 Payment Register*** (Claims Activity) as submitted by Mr. Hansen.

ROLL CALL

Yeas:

Bob Smith, **Cape May City**
Ed Beck, **Chair, Linwood City**
Rich Hirsch, **Longport Borough**
Connie Mahon, **Middle Twp**
Susan Robostello, **Millville City**
George Savastano, **Sea Isle City**
Teri Smuz, **Sec, Upper Twp**

Nays:

None

Abstained:

None

Motion carried by unanimous vote.

Amended Bill List – April

For the Executive Committee's consideration, Mr. Hansen presented the ***Amended 2015 Bill List*** in the amount of **\$2,187,474.89** as amended and handed out this evening.

Chair Beck entertained a motion to approve the ***April 2015 Bill List*** as amended.

Chair Beck asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Hirsch, seconded by Ms. Robostello, to approve the ***April 2015 Bill List*** as amended.

ROLL CALL

Yeas:

Bob Smith, **Cape May City**
Ed Beck, **Chair, Linwood City**
Rich Hirsch, **Longport Borough**
Connie Mahon, **Middle Twp**
Susan Robostello, **Millville City**
George Savastano, **Sea Isle City**
Teri Smuz, **Sec, Upper Twp**

Nays:

None

Abstained:

None

Motion carried by unanimous vote.

MISCELLANEOUS BUSINESS

Next Meeting

The next regular meeting will be held on **Wednesday, May 20, 2015 at 3:00 PM**, at the **Atlantic County Library, 40 Farragut Ave, Mays Landing, NJ.**

PUBLIC COMMENT

Chair Beck entertained a motion to open the meeting to the public for comment.

Motion by Mr. Hirsch, seconded by Ms. Smuz, to open the meeting to the public. All in favor. Motion carried.

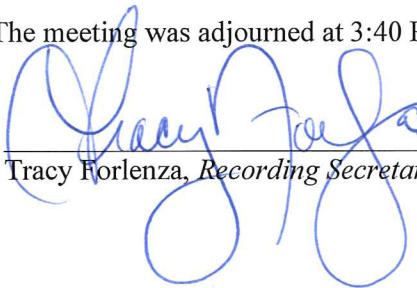
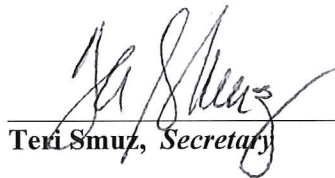
Chair Beck entertained a motion to close the meeting to the public for comment.

Motion by Mr. Smith, seconded by Ms. Robostello, to close the meeting to the public. All in favor. Motion carried.

MOTION TO ADJOURN

Motion by Ms. Smuz, seconded by Ms. Robostello, to adjourn the April 15, 2015 meeting of the ACM JIF. Motion carried.

The meeting was adjourned at 3:40 PM.


Tracy Forlenza, *Recording Secretary* for
Teri Smuz, *Secretary*