

ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

ATLANTIC COUNTY PUBLIC LIBRARY
40 FARRAGUT AVE
MAYS LANDING, NEW JERSEY

May 21, 2014 – 3:00PM

OPEN SESSION MINUTES

The regular meeting of the Atlantic County Municipal Joint Insurance Fund (ACM JIF) was held on May 21, 2014, at Atlantic County Library – Mays Landing Branch, 40 Farragut Ave, Mays Landing, New Jersey at 3PM, prevailing time. Chair Seifrit, **Deerfield Township**, presiding. The meeting was called to order at 3:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *The Press of Atlantic City* (Atlantic and Cape May editions) and the *Courier Post*, Cherry Hill, New Jersey; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the Atlantic County Municipal Joint Insurance Fund; and (3) posting notice on the public bulletin boards of all member municipalities of the Atlantic County Municipal Joint Insurance Fund.

ROLL CALL

Those in attendance were:

Jim Craft, *Alternate*, **Avalon** (arrived 3:05pm)
Karen Blowers, **Brigantine**
Bob Smith, **Cape May City**
Karen Seifrit, **Deerfield**
Jackie Justice, *Alternate*, **Dennis Twp**
Linda Kent, **Estell Manor**
Cheryl Prakash, **Galloway**
Ingrid Perez, **Hamilton**
Ed Beck, **Linwood**
Rich Hirsch, **Longport**
Lisa McLaughlin, **Margate**
Susan Robostello, **Millville**
Dawn Stollenwerk, **Mullica**
Don Sullivan, **Newfield**
Scott Jett, **North Wildwood**
Jim Dickinson, **Northfield**
Joann Cioeta, **Ocean City**
Stephen Wilkins, **Pleasantville**
George Savastano, **Sea Isle City**
Teri Smuz, **Upper Twp**
Roy Spoltore, **Upper Deerfield**
James Goos, **Ventnor**

Maryann Merlino, **Waterford**
Lauren Vitelli, **West Cape May**
Chris Ridings, **West Wildwood**
Bonnie Yearsley, **Weymouth**
Chris Wood, **Wildwood City**
Janelle Holzmer, **Wildwood Crest**
Lisa Garrison, **Woodbine**

Absent were:

John Armstrong, **Absecon**
Joseph Santagata, **Buena Borough**
Kim Hodsdon, **Cape May Point**
Heather Sparks, **Commercial**
Rose Turner, **Corbin City**
Bob Campbell, **Downe Twp**
Peter Miller, **Egg Harbor Twp**
Kyle Smith, **Folsom**
Julie Picard, **Lower**
Tracey Taverner, **Middle**
Lucy Samuelson, **Somers Point**
Jim Nicola, **Stone Harbor**

Also present were:

Paul Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*
David DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C. (arrived 3:08pm)*
John Hansen, Treasurer
Tim Sheehan, Safety Director, *J.A. Montgomery Risk Control*
Kathy Tyler-Schohl, Claims Administrator, *Qual-Lynx (arrived 3:04pm)*
Karen Beatty, *QualCare*

Also present were the Risk Management Consultants from the following agencies:

C. J. Adams Company
Atlantic Associates
BCA Insurance
J. Byrne Agency, Inc.
Conner Strong & Buckelew
Glenn Insurance
Hardenberg Insurance
Insurance Agencies Management Inc.
Marsh & McLennan Agency
McMahon Agency, Inc.
Siracusa-Kauffman Insurance
Thibault-Sames Agency

Absent RMCs were:

Alamo Insurance
Thomas Heist Insurance Agency
William R. Mints Agency

These minutes do not necessarily reflect the order in which some items were discussed.

MOTION TO MOVE ALTERNATE TO EXECUTIVE COMMITTEE

Chair Seifrit entertained a motion that in the absence of Executive Committee member Ms. Samuelson, Somers Point, Executive Committee Alternate Ms. Merlino, Waterford Twp, be moved to the Executive Committee for voting purposes.

Motion by Mr. Beck, seconded by Ms. Smuz that in absence of Ms. Samuelson, Somers Point, Executive Committee Alternate Ms. Merlino, Waterford Twp, be moved to the Executive Committee for voting purposes. All in favor. Motion carried.

WELCOME NEW FUND COMMISSIONER

Chair Seifrit welcomed new Fund Commissioner Stephen Wilkins of Pleasantville.

APPROVAL OF MINUTES – OPEN SESSION

Chair Seifrit entertained a motion to approve the meeting minutes of the April 16, 2014 Executive Committee Meeting.

Motion by Mr. Beck, seconded by Ms. Merlino, to approve the meeting minutes of the April 16, 2014 Executive Committee Meeting. All in favor. Motion carried.

APPROVAL OF MINUTES – CLOSED SESSION

Confidential Closed Session Meeting Minutes were distributed to the Executive Committee Members.

Chair Seifrit entertained a motion to adopt the Closed Session Meeting Minutes of the April 16, 2014 Meeting of the Fund as presented.

Motion by Ms. Smuz, seconded by Mr. Smith, to approve the Closed Session minutes of the April 16, 2014 Executive Committee Meeting as presented. All in favor. Motion carried.

The Closed Session meeting minutes of the April 16, 2014 meeting shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has had the opportunity to review them.

Confidential Closed Session Meeting Minutes were collected.

CLOSED SESSION - RESOLUTION #2014-24

Be it moved by the Atlantic County Municipal Joint Insurance Fund that the public be excluded from this portion of the meeting to permit the Executive Committee to consider in closed session matters affecting the safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations and that the minutes covering these matters and the results of closed session will be released to the public when the reasons for discussing and acting on them in closed session no longer exists as required by the Open Public Meeting Act.

Chair Seifrit entertained a motion to adopt *Closed Session Resolution 2014-24* as presented.

Motion by Ms. Robostello, seconded by Mr. Smith to adopt ***Resolution 2014-24***.

ROLL CALL

Yeas:

Bob Smith, **Cape May City**
Karen Seifrit, *Chair*, **Deerfield**
Ed Beck, *Secretary*, **Linwood**
Susan Robostello, **Millville**
George Savastano, **Sea Isle City**
Teri Smuz, **Upper Twp**
Maryann Merlino, **Waterford Twp**

Nays:

None

Abstained:

None

Motion carried by unanimous vote.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Seifrit entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Beck, seconded by Ms. Merlino, to reopen the public portion of the meeting. All in favor.
Motion carried.

AUTHORIZATION OF CLAIMS PAYMENTS

Chair Seifrit presented the claims for payment as discussed in *Closed Session*.

Chair Seifrit asked if there were any questions at this time. No questions were entertained.

Chair Seifrit entertained a motion to approve the claims for payment as discussed in *Closed Session*.

Motion by Mr. Beck, seconded by Ms. Merlino to approve the claims for payment as discussed in *Closed Session*. They are as follows:

<i>Workers' Compensation</i>	<i>General Liability</i>	<i>Property</i>
X88172 (01-02)	U87925	X85595
X69583	W81471	X23741
X47413	W48058	X75090
X76154	X17938 (01-02)	X87563
X79964	X58093	X87949
X85172	X21424	X86035
X55993		
X51756		
X89719		
X35197		
X24064		
X88178		

X84677		
E67792		
E76350		
X89365		
X81408		
X85339		
X81602		
X87885		
X89468		
X88627		
E83796		
X88709		
X72481		
X50124 (01-02)		
X54738		

ROLL CALL

Yeas:

Bob Smith, **Cape May City**
 Karen Seifrit, **Chair, Deerfield**
 Ed Beck, **Secretary, Linwood**
 Susan Robostello, **Millville**
 George Savastano, **Sea Isle City**
 Teri Smuz, **Upper Twp**
 Maryann Merlino, **Waterford Twp**

Nays:

None

Abstain:

None

Motion carried by unanimous vote.

APPROVAL TO ABANDON SUBROGATION

Chair Seifrit entertained a motion for authorization to abandon subrogation attempts as discussed in *Closed Session*.

Motion by Mr. Beck, seconded by Ms. Robostello, to abandon subrogation attempts as discussed in Closed Session. There were three (3) claims for Abandonment of Subrogation.

<i>Qual-Lynx File #</i>
X50124 (01-02)
X54738
X51433

ROLL CALL

Yeas:

Bob Smith, **Cape May City**
Karen Seifrit, *Chair*, **Deerfield**
Ed Beck, *Secretary*, **Linwood**
Susan Robostello, **Millville**
George Savastano, **Sea Isle City**
Teri Smuz, **Upper Twp**
Maryann Merlino, **Waterford Twp**

Nays:

None

Abstain:

None

Motion carried by unanimous vote.

CLAIMS REVIEW COMMITTEE REPORT – OPEN SESSION ITEMS

Ms. Perez, Hamilton, reported on the Claims Review Committee meeting minutes of May 8, 2014. She noted they are a handout to the membership and are self explanatory.

She highlighted the following items:

PARs

The Committee reviewed Thirty-nine (39) claims at the May 8, 2014 meeting. Of the claims reviewed, Twenty-seven (27) Workers' Compensation (12 Police, 5 Streets, 3 Fire and 7 Other); Six (6) General Liability, and Six (6) Property PARs were approved for settlement or continuing defense.

Ms. Perez asked if there were any questions. No questions were entertained.

The next meeting is June 12, 2014 at the Hamilton Twp Municipal Building, Mays Landing.

CLAIMS ADMINISTRATOR'S REPORT (attached to Claims Review Meeting Minutes)

Lessons Learned from Losses – May

Ms. Tyler-Schohl reported on the *Lessons Learned from Losses* which was attached to Claims Review Meeting Minutes.

Affidavits of Non-Jurisdiction: What are they?

Ms. Tyler-Schohl reported that many claims are filed against public entities, including municipalities and schools utilizing the "shotgun" approach. This means that any entity that may possibly be associated with a loss location is put on notice of a potential claim or lawsuit. This is partly due to the tight reporting requirements mandated by Title 59, the law that guides how claims are filed against public entities. Typically, claims against public entities must be filed within 90 days. Claims are sometimes filed against public entities when ownership of a loss location or property is unknown or in dispute.

Ms. Tyler-Schohl then explained what happens when Qual-Lynx receives a claim and gave an example of the use of a affidavit of non jurisdiction to remove the member from the claim.

Ms. Tyler-Schohl asked if there were any questions at this time. No questions were entertained.

The remainder of the Claims Administrator's report was provided in Closed Session.

MANAGED HEALTH CARE REPORT (attached to Claims Review Committee Meeting Minutes)

Ms. Beatty reviewed the Managed Care Report for April 2014.

Lost Time v. Medical Only Cases

Ms. Beatty presented the ACM JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	April	YTD
<i>Lost Time</i>	7	22
<i>Medical Only</i>	31	140
<i>Report Only</i>	25	100
<i>Total Intakes</i>	63	262
<i>Report Only % of Total</i>	39.7%	38.2%
<i>Medical Only/Lost Time Ratio</i>	82:18	86:14
<i>Average Days to Report</i>	3.4	2.9

Ms. Beatty noted that one late reported claim is under investigation and in another situation the member had appointed a new claim coordinator that didn't know about the claim until the bills came due.

Transitional Duty Report

Ms. Beatty presented the *Transitional Duty Report*.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	3,623
<i>Transitional Duty Days Worked</i>	2,576
<i>% of Transitional Duty Days Worked</i>	71.1%
<i>Transitional Duty Days Not Accommodated</i>	1,047
<i>% of Transitional Duty Days Not Accommodated</i>	28.9%

Nurse Case Assignment Report:

Nurse Case Summary Report (Inclusive of 3 JIFs)	April
<i>Total Cases Assigned in month</i>	28
<i>Total Cases Closed in month</i>	45
<i>Total Cases Opened in month</i>	60

Ms. Beatty noted that one manager is out on an extended leave of absence and a replacement is being brought in to assist with the case distribution.

PPO Penetration Report:

Ms. Beatty presented the self-explanatory *PPO Penetration Rate Report*.

<i>PPO Penetration Rate</i>	<i>April</i>
<i>Bill Count</i>	471
<i>Original Provider Charges</i>	\$511,317
<i>Re-priced Bill Amount</i>	\$199,350
<i>Savings</i>	\$312,564
<i>% of Savings</i>	61.1%
<i>Participating Provider Penetration Rate- Bill count</i>	95.1%
<i>Participating Provider Penetration Rate-Provider Charges</i>	94.2%
<i>EPO Penetration Rate – Bill Count</i>	88.9%
<i>EPO Penetration Rate –Provider Charges</i>	94.4%

Ms. Beatty asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT

Mr. DeWeese presented the following report:

New Cases

Mr. DeWeese noted that there were six (6) new cases.

Closed Claims

Mr. DeWeese noted that there were six (6) closed cases.

<i>Closed Case</i>	<i>Description</i>
<i>Hurden v. Twp of Galloway</i>	Poor road lighting. Assigned Defense Counsel, Robert Merenich, Esquire, served Plaintiff's attorney with frivolous lawsuit notice. A stipulation of Dismissal with Prejudice was then executed.
<i>Villa v. Twp of Hamilton</i>	Trip and Fall. Assigned Defense Counsel, Thomas Smith, Esquire, filed a Motion for Summary Judgment arguing that the Plaintiff's injuries failed to satisfy the Tort Claims Act threshold. In response to the Motion, the Plaintiff offered to settle the case for the payment of \$2,500.00. The settlement was authorized.
<i>Sullivan, Maggio, Varani and Estate of Varani v. City of Absecon</i>	Missing stop sign. In mediation, our Assigned Defense Counsel, Robert Merenich, Esquire, was able to settle the case for the payment of

	\$2,000,000 to the Plaintiff's with the approval of the MEL.
<i>Charlton v. City of Ocean City</i>	Trip and Fall. Assigned Defense Counsel, L. Patricia Sampoli, Esquire, settled case for \$450,000 which included ERISA lien of \$43,064.19 and a Medicare set-aside of \$6,100.00.
<i>Allard v. City of Sea Isle</i>	Auto (on duty lifeguard). Assigned Defense Counsel, Robert Merenich, Esquire, filed Motion for Summary Judgment which was denied. Settlement was made for \$130,000 to the Plaintiff with Sea Isle City contributing \$30,000.
<i>Jones v. City of Pleasantville</i>	Open Manhole. Assigned Defense Counsel, Robert Merenich, Esquire, filed a Motion to Dismiss for Failure to respond to Discovery and that Motion was granted without prejudice.

Resolution 2014-25 Designating an Additional Approved Associate Greg DiLorenzo

Mr. DeWeese presented a resolution designating an additional Approved Associate, Greg DiLorenzo with the firm of Barker, Gelfand & James, to the members. He also commented that he reviewed and provided copy of his resume with the Claims Review Committee which recommended approval.

Mr. DeWeese asked if there were any questions at this time. No questions were entertained.

Chair Seifrit entertained a motion to *adopt Resolution 2014-25 Designating an Additional Approved Associate Greg DiLorenzo of Barker, Gelfand & James.*

Motion by Mr. Beck, seconded by Ms. Merlino, to adopt Resolution 2014-25 Designating an Additional Approved Associate Greg DiLorenzo of Barker, Gelfand & James.

ROLL CALL

Yeas:

Bob Smith, **Cape May City**
Karen Seifrit, *Chair*, **Deerfield**
Ed Beck, *Secretary*, **Linwood**
Susan Robostello, **Millville**
George Savastano, **Sea Isle City**
Teri Smuz, **Upper Twp**
Maryann Merlino, **Waterford Twp**

Nays: None

Abstain: None

Motion carried by unanimous vote.

COMMITTEE REPORTS

EPL CLAIMS REVIEW COMMITTEE MEETING – April 16th, 2014

Ms. Cioeta noted that the minutes are included in the agenda packet. She highlighted that the Committee reviewed the most recent Loss Ratio reports indicating that the trends have worsened recently. She

reminded all members that the EPL checklists were due May 1st and there are 14 members that have not submitted their checklists and to do so ASAP. Ms. Cioeta further commented that the Committee discussed the EPL Committee Charter and the addition of cyber liability language as noted on page 23 which is presented for approval this evening.

Mr. Forlenza corrected one item in the EPL minutes noting that on page 19 in agenda packet (page 3 of the EPL minutes) there is a discussion regarding West Wildwood. It notes "...no right to settle the Ferentz claim." Mr. Forlenza noted this should state "...no right to settle the Fredrick's claim." He noted the correction will be made.

Ms. Garrison asked where the list of approved members could be found. Ms. Cioeta stated it's on page 89 of the agenda packet. Mr. Forlenza did comment that the list is valued as of May 8th when the agenda packet was compiled. He also noted that XL will accept checklists until May 31, 2014.

Ms. Cioeta reported that the Cyber Liability Task Force is tentatively scheduled for June 20th at Folsom municipal building. Sixteen members are on the committee and will be notified of the date.

Mr. Forlenza added that the PMM JIF is holding Police training on May 28th and to please let your police chiefs know if this is what you are missing to complete the EPL checklist.

Amended EPL Committee Charter Adoption

Chair Seifrit entertained a motion to *adopt the Amended EPL Committee Charter as presented.*

Motion by Mr. Beck, seconded by Mr. Smith, to adopt the Amended EPL Committee Charter. All in favor. Motion carried.

SAFETY COMMITTEE MEETING – April 23, 2014

Due to Mr. Savastano's absence at the April safety meeting, Mr. Forlenza noted that the minutes are in the agenda packet. He highlighted that the Committee reviewed the Safety Committee Charter; the Annual Safety Director's report which is attached to the safety minutes commenting that Mr. Sheehan and Ms. Hall did a nice job on presenting the report. The Committee also reviewed membership renewals and loss ratios and discussed vacant and unoccupied buildings.

Mr. Forlenza reported that some members come to own vacant and unoccupied buildings. He informed the members that they are required by the Coverage guidelines to notify the Underwriter and Executive Director's offices. He also stated that it is the JIF's practice to have the Safety Director's office inspect the building to make sure they are safe, secure, utilities are disconnected, etc. The Safety Director then generates a report for the that allows the Fund Underwriter and Executive Director to make a determination as to the type and amount of coverage provided. The Committee recognizes that this function is not part of the Safety Director's contract with the Fund. Therefore, the Committee approved payment to the Safety Director to perform these inspections when needed at a cost of \$118 per hour. He noted that this fee will be paid out of the miscellaneous line item.

STRATEGIC PLANNING COMMITTEE MEETING – May 7, 2014

In Mr. Bednarek's absence, Mr. Forlenza noted that the minutes are a handout this evening. He highlighted that the Committee discussed the membership renewals for 2015; membership visitation program; and the evaluation of the Fund Professionals. He commented that the Committee spent a great deal of time discussing the evaluation process and different ways it can be addressed. Mr. Bednarek has requested that a Strategic Planning meeting be held in June prior to his retirement and that the subcommittee chairs be invited to attend to share their thoughts on this matter.

Ms. Holzmer noted that she was present at the meeting and not listed. Mr. Forlenza will make the correction.

EXECUTIVE DIRECTOR'S REPORT

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items.

2013 Safety Incentive Program Awards – Mr. Forlenza asked that all members review available balances for this year's program. He reminded the members that the deadline to claim or encumber these funds is December 31, 2014. All encumbered funds must be claimed by February 1, 2015.

2014 Optional Safety Budget - Mr. Forlenza asked that all members review available balances for this year's program. He reminded the members that the deadline to claim or encumber the funds is December 31, 2014. All encumbered funds must be claimed by February 1, 2015.

Statutory Bond Status – Mr. Forlenza reminded members to review the latest listing of the Statutory Bonds issued by the MEL for JIF members. These are issued to the individual, NOT the position.

Revenue and Appropriations – Mr. Forlenza asked that if you have not submitted this yet to please do so as soon as your budget has been adopted. He noted that just the summary is sufficient and the checklist of those received is on page 107.

Financial Disclosure Forms – Mr. Forlenza noted that the Executive Director's office emailed PIN numbers to all those required to complete a financial disclosure statement for their position with the Fund. If you have not received this or are having difficulty, please contact our office. He noted the State's deadline is June 13, 2014 to complete the filing.

Membership Visitation Program – Mr. Forlenza stated that his office will be reaching out to members who are renewing this year to request a meeting with the governing body.

Mr. Forlenza asked if there were any questions. No questions were entertained.

SAFETY DIRECTOR'S REPORT

Mr. Sheehan stated that the Safety Director's Report is self-explanatory. He highlighted the following items:

MSI Training – Mr. Sheehan asked members to review the list in the agenda packet. He also noted that two members still do not have a designated training administrator so please review this list on pages 110 & 111 of the agenda.

Fast Track Training – Mr. Sheehan commented that the training is listed in the agenda.

Regional Training – Mr. Sheehan stated that Police Stress workshop had 41 participants with two additional workshops scheduled.

Lifeguard Symposium – Mr. Sheehan noted that a lifeguard symposium is scheduled for June 18th, 2014 in Ocean City.

Crossing Guard Training – Mr. Sheehan noted that *Crossing Guard Training* is scheduled for Atlantic County Police Training Center in Egg Harbor Twp on June 24, 2014. This is being offered by Rutgers University and it's free, but registration is limited and deadline is June 10th. Please contact Mr. Sheehan for more details.

Mr. Sheehan asked if there were any questions at this time. No questions were entertained.

MEL/RCF REPORTS

Mr. Hirsch urged the members to review the notice regarding risk management of municipal parades. The next meeting is on June 4, 2014.

Mr. Hirsch asked if there were any questions at this time. No questions were entertained.

TREASURER'S REPORT

Mr. Hansen presented the Treasurer's Report for the period ending **April 30, 2014**. The report was made part of the agenda packet for members' review.

Investment Interest

Interest received for the current month totaled \$456.81 and accrued for \$16,347.21. After including an unrealized net gain of \$19,630 in the asset portfolio, the yield was adjusted to 1.02% for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized gain of \$112,690 as it relates to market value vs. the amount invested.

Our asset portfolio with TD Wealth Management has a current market value, at month end, of \$19,096,060 and consists of one (1) obligation with maturity of 1- 2 years and six (6) obligations with maturities greater than two (2) years.

Called:	\$0
Purchased:	\$1,000,000
Coupon Payment/Asset Income:	\$0

Receipt Activity for the Period

	Monthly	YTD
Subrogation Receipts	\$51,129.91	\$164,833.43
Reimbursement Adjustments	\$100.00	\$603,239.16
Delinquent Interest Penalty	\$1,167.18	\$1,167.18
Refund Prior Year		\$180.00
2 nd Quarter Assessments	\$1,637,450.00	

Claim Activity for the Period

Claim activity for the month for claims paid by the Fund and claims payable by the Fund at month end are in the amount of \$1,055,266.23. A total of 639 checks were issued to vendors.

The claims detail is as follows:

Direct Loss Payments	\$854,003.88
Claim Expenses	\$60,209.01
Legal Defense Costs	\$141,053.24
Voided Checks	\$3,440.00
Direct Loss Payments	<\$1,250.00>
Claim Expenses	<\$2,190.00>

Cash Activity for the Period

During the reporting month, the Fund's "Cash Position" changed from an opening balance of \$43,613,810.21 to a closing balance of \$42,334,155.93 showing a decrease in the Fund of \$1,279,654.28.

A.E.L.C.F. PARTICIPANT YEAR-END BALANCES (changed from audit results)

****No change as of 4/30/14***

Member	12/31/13 Unaudited
Hammonton	\$87,453
Upper Deerfield Township	\$6,144
Waterford Township	\$25,565
Upper Township	\$5,935
Stone Harbor	\$8,600
Total	\$133,697

2nd Quarter Assessments

Mr. Hansen noted that all assessments due May 15, 2014 were paid except for two members. He has contacted them.

Payment Register

Chair Seifrit entertained a motion to approve the ***April 2014 Payment Register*** (Claims Activity) as presented.

Chair Seifrit asked if there were any questions at this time. No questions were entertained.

Motion by Ms. Robostello, seconded by Mr. Smith to approve the ***April 2014 Payment Register*** (Claims Activity) as submitted by Mr. Hansen.

ROLL CALL

Yeas:

Bob Smith, **Cape May City**
Karen Seifrit, **Chair, Deerfield**
Ed Beck, **Secretary, Linwood**
Susan Robostello, **Millville**
George Savastano, **Sea Isle City**
Teri Smuz, **Upper Twp**
Maryann Merlino, **Waterford Twp**

Nays:

None

Abstained:

None

Motion carried by unanimous vote.

Bill List - May

For the Executive Committee's consideration, Mr. Hansen presented the ***May 2014 Bill List*** in the amount of **\$172,382.76** as presented.

Chair Seifrit entertained a motion to approve the ***May 2014 Bill List*** as presented.

Chair Seifrit asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Savastano, seconded by Mr. Smith, to approve the ***May 2014 Bill List*** as presented.

ROLL CALL

Yeas:

Bob Smith, **Cape May City**
Karen Seifrit, *Chair*, **Deerfield**
Ed Beck, *Secretary*, **Linwood**
Susan Robostello, **Millville**
George Savastano, **Sea Isle City**
Teri Smuz, **Upper Twp**
Maryann Merlino, **Waterford Twp**

Nays: None

Abstained: None

Motion carried by unanimous vote.

RMC Bill List - May

For the Executive Committee's consideration, Mr. Hansen presented the ***May 2014 RMC Bill List*** in the amount of **\$172,595.00** as presented.

Chair Seifrit entertained a motion to approve the ***May 2014 RMC Bill List*** as presented.

Chair Seifrit asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Beck, seconded by Mr. Smith, to approve the ***May 2014 RMC Bill List*** as presented.

ROLL CALL

Yeas:

Bob Smith, **Cape May City**
Karen Seifrit, *Chair*, **Deerfield**
Ed Beck, *Secretary*, **Linwood**
Susan Robostello, **Millville**
George Savastano, **Sea Isle City**
Teri Smuz, **Upper Twp**
Maryann Merlino, **Waterford Twp**

Nays: None

Abstained: None

Motion carried by unanimous vote.

MISCELLANEOUS BUSINESS

Next Meeting

The next regular meeting will be held on **Wednesday, June 18, 2014 at 3:00 PM**, at the **Avalon Community Hall, 3001 Avalon Ave, Avalon, NJ**.

PUBLIC COMMENT

Chair Seifrit entertained a motion to open the meeting to the public for comment.

Motion by Ms. Smuz, seconded by Ms. Robostello, to open the meeting to the public. All in favor. Motion carried.

No one from the public commented.

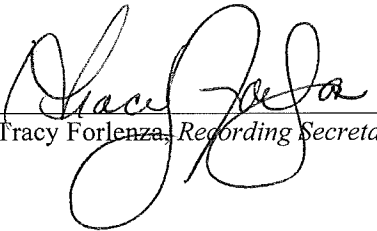
Chair Seifrit entertained a motion to close the meeting to the public for comment.


Motion by Ms. Smuz, seconded by Mr. Smith, to close the meeting to the public. All in favor. Motion carried.

MOTION TO ADJOURN

Motion by Mr. Beck, seconded by Ms. Smuz, to adjourn the May 21, 2014 meeting of the ACM JIF. Motion carried.

The meeting was adjourned at 3:47 PM.


Tracy Forlenza, Recording Secretary for


Ed Beck, Secretary