

## Parking Lot Safety/Security Checklist

Suggested minimum frequency once per year/ per complex

<b>Municipality:</b>				<b>Inspection Date:</b> /                      201	
<b>Name of Inspector:</b>				<b>Title:</b>	
<b>Location Surveyed:</b>					
If own more than one, each is uniquely identified					
#	Needs work	OK	N/A	Item Write line # & comments on back for each needs work item	
<b>Parking lot entrances    <input type="checkbox"/> No gates at this location: skip lines 1-4</b>					
1.				Are any lot closure devices, (gates, semaphores) visible	
2.				Do auto open gates operate smoothly? Card access?	
3.				Do gates open automatically when approached for exit?	
4.				Do gates open automatically upon power failure or alarm?	
<b>Parking lot markings and surface conditions</b>					
5.				Are mirrors or STOP signs posted at blind spots?	
6.				Are directional signs posted, are they legible?	
7.				Is the lot paved? Are lines & directional arrows legible?	
8.				Vegetation trimmed away from walkways & entrances?	
9.				Any tripping hazards? Curbs? Holes? Debris?	
10.				Are parking spaces designated? Single line or double line?	
11.				Are there designated pedestrian walkways? Should there be?   Y   N	
12.				Designated handicapped parking spots? Should there be?	
13.				ADA compliant: 8 foot wide with 5 foot access aisle? Signage?	
14.				Are ramp slopes of 1:15 minimum to 1:12 maximum provided?	
15.				Are "slip-resistant" surfaces provided on ramps? Island tops?	
16.				Lot bumpers secured? Less than 6.5 in high? Easily identified?	
17.				Areas designated for bicycles or motorcycles? Should there be?	
<b>Drainage facilities</b>					
18.				Are storm water control systems in place?	
19.				Are inlet grates clear of debris? Marked No Dumping?   Y   N	
20.				Do drain covers provide adequate heel catch guarding	
21.				Any accumulation of standing water, snow, debris etc.?	
22.				Are lots plowed as needed and salted or sanded?	
<b>Security</b>					
23.				Is the lot enclosed by a fence? Is it maintained? Bollards?	
24.				Are lots routinely patrolled? Escort to cars provided?	
25.				Does the lot have lighting for nighttime operations?	
26.				Inspect light poles for cracking at the steel base plate?	
27.				Any of the lights non-functioning? Dark areas? (check after dark)	
28.				Is the lot monitored by Closed Circuit TV cameras?	
29.				Are their emergency call boxes? Should there be?   Y   N	