

Emergency Medical Services Department Safety Checklist

Suggested frequency quarterly

Municipality:				Inspection Date: / /201	
Name of Inspector:				Title:	
Location Surveyed:					
#	Needs Work	O K	N/A	CONDITION: Write line #'s & comments on back for all "Needs Work" listings, and notify management to initiate required corrective action	
Apparatus Room					
1				Cords used for charging batteries in a location that will not cause a tripping hazard	
2				Diesel particulate exhaust ventilation system functioning <input type="checkbox"/> No exhaust system in facility	
3				Leaks of vehicle fluids do not pose a slipping hazard	
4				Tools & equipment stored and secured	
5				Trucks arranged to allow free movement and to adequate aisles for walking & working	
6				Guide lines or markings to aid in backing into the bays	
7				Garage bay electrical receptacles GFCI protected, especially those near garage doors	
8				Turn out gear clean, neat and orderly and meets NFPA guidelines	
9				Portable fire extinguishers mounted, inspected monthly & accessible – tags completed	
10				All exits identified and EXIT signs illuminated	
11				Safety eyes installed on all power operated overhead doors	
12				Emergency lighting units operational and of sufficient number to serve the area	
13				Flammable liquids properly stored in grounded flammable cabinets, and doors closed	
14				Housekeeping adequate through out facility	
15				Emergency generator - tested under load monthly. Fuel sources have RTK Labeling	
16				All overhead garage doors have safety eyes or edge bumpers?	
17				Cooking hazards protected; Proper ventilation & suppression system & inspected annually	
Cascade Equipment <i>Municipality does not own this equipment</i> <input type="checkbox"/> skip lines 17-22					
18				Air quality lab certification current and posted	
19				All 1A compressed air or oxygen cylinders supported and in the up right position	
20				All 1A & service bottles have current hydrostatic testing and with adequate recordkeeping	
21				Bottles properly protected from vehicle damage; caps in place	
22				Service bottle filling performed in an approved containment system	
23				Personnel trained in the operation of the cascade or compressor system	
House and Grounds					
24				Stairs have handrails and walkways are clear	
25				Emergency and exterior lighting in working order	
26				Parking spaces adequate for intended occupancy	
27				Parking areas, floors and all walking surface conditions satisfactory	
28				Warning signs posted for emergency vehicles exiting	
29				All utility service lines, (gas and compressed air, etc) identified	
30				Hot water heater pressure relief valve piped to floor	
31				Arc-flash warning labels posted on all panels?	
32				Supply voltafe and Pase posted on power panel front?	
33				Slip, trip and fall hazards eliminated	
34				Exits marked and clear - panic hardware where serving occupant load > 50 persons	
35				Lighting adequate for activities performed in the area?	