



## ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

*Via conference call*

**July 15, 2020 at 3:00PM**

### ***OPEN SESSION MINUTES***

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The regular meeting of the Atlantic County Municipal Joint Insurance Fund (ACM JIF) was held via conference call following social distancing guidelines for COVID-19 on July 15, 2020 at 3:00 PM, prevailing time. *Chair Wahl, Avalon Borough*, presiding. The meeting was called to order at 3:00 PM.

#### ***STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING ACT***

Notice of this meeting was given by: (1) sending sufficient notice herewith to *The Press of Atlantic City* and the *Courier Post*, Cherry Hill, New Jersey; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the Atlantic County Municipal Joint Insurance Fund; and (3) posting notice on the public bulletin boards of all member municipalities of the Atlantic County Municipal Joint Insurance Fund.

#### ***ROLL CALL***

Jessica Thompson, **Absecon City**  
Scott Wahl, *Chair*, **Avalon Borough**  
Karen Blowers, **Brigantine City**  
Bill Nimohay, **Buena Borough**  
Joe Picard, **Cape May City**  
Anita vanHeeswyk, *Alt.*, **Cape May Point**  
Heather Sparks, **Commercial Twp.**  
Joanne Siedlecki, **Corbin City**  
Alex Bauer, **Deerfield Twp.**  
Jessica Bishop, **Dennis Twp.**  
Samantha Tucker, *Alt.*, **Downe Twp.**  
Eileen Tedesco, *Alt.*, **Egg Harbor Twp.**  
Linda Kent, **Estell Manor City**  
Patricia Gatto, **Folsom Borough**  
Cheryl Prakash, **Galloway Twp.**  
Arch Liston, **Hamilton Twp.**  
Leigh Napoli, **Linwood City**  
Rich Hirsch, **Longport Borough**  
Karen Fournier, **Lower Twp.**  
Dan Adams, *Alt.*, **Margate City**  
Varvara Keun, **Middle Twp.**  
Regina Burke, **Millville City**  
Dawn Stollenwerk, **Mullica Twp.**  
Ron Simone, **North Wildwood City**  
Mary Canesi, **Northfield City**  
Diane Wood, *Alt.*, **Ocean City**  
Chief Sean Riggin, **Pleasantville City**  
Kellie Seib, *Sec.*, **Sea Isle City**

Lucy Samuelson, **Somers Point City**  
Jim Craft, **Stone Harbor Borough**  
Teri Smuz, **Upper Twp.**  
Roy Spoltore, **Upper Deerfield Twp.**  
Jim Goos, **Ventnor City**  
Rick Yeatman, **Waterford Twp.**  
Lauren Vitelli, **West Cape May Borough**  
Elaine Crowley, **West Wildwood City**  
DJ Ayres, **Weymouth Twp.**  
Connie Mahon, **Wildwood Crest Borough**

Absent were:

Sam Barbagli, **Newfield Borough**  
Carl Groon, **Wildwood City**  
Lisa Garrison, **Woodbine Borough**

Present Fund Professionals were:

Paul Forlenza, MGA, Executive Director, *AJG Risk Management Services, Inc.*  
Tracy Forlenza, Recording Secretary  
Chris Roselli, Claims Administrator, *Qual-Lynx*  
Karen Beatty, Managed Care Provider, *QualCare*  
Rob Garish, Safety Consultant, *J.A. Montgomery Risk Control*  
David DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*  
John Hansen, Fund Treasurer  
Jordan Simone, Fund Wellness Director

Present Risk Management Consultants were:

C. J. Adams Company  
Assured Partners  
Atlantic Associates  
J. Byrne Agency, Inc.  
Conner Strong & Buckelew  
Glenn Insurance  
Hardenbergh Insurance  
Thomas Heist Insurance Agency  
Marsh & McLennan Agency  
William R. Mints Agency  
Siracusa-Kauffman Insurance

Absent Risk Management Consultants were:

BCA Insurance  
Insurance Agencies Inc.  
McMahon Agency, Inc.

*These minutes do not necessarily reflect the order in which some items were discussed.*

***MOVE UP ALTERNATES***

Chair Wahl moved up alternate Ms. Burke, Millville, in absence of Ms. Woods, Ocean City for voting purposes.

***APPROVAL OF MINUTES—OPEN SESSION***

Chair Wahl entertained a motion to approve the meeting minutes of the June 17, 2020 Executive Committee Meeting.

Motion by Ms. Seib, seconded by Mr. Simone, to approve the meeting minutes of the June 17, 2020 Executive Committee Meeting as presented. Motion carried by unanimous vote.

***APPROVAL OF MINUTES –CLOSED SESSION***

Confidential Closed Session Meeting Minutes were distributed to the Executive Committee Members.

Chair Wahl entertained a motion to adopt the Closed Session Meeting Minutes of the June 17, 2020 Executive Committee meeting.

Motion by Mr. Goos, seconded by Ms. Burke, to approve the Closed Session minutes of the June 17, 2020 Executive Committee meeting as presented. Motion carried by unanimous vote.

The Closed Session meeting minutes of the June 17, 2020 meeting shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has had the opportunity to review them.

***CLOSED SESSION - RESOLUTION #2020-31***

Be it moved by the Atlantic County Municipal Joint Insurance Fund that the public be excluded from this portion of the meeting to permit the Executive Committee to consider in closed session matters affecting the safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations and that the minutes covering these matters and the results of closed session will be released to the public when the reasons for discussing and on them in closed session no longer exists as required by the Open Public Meeting Act.

Chair Wahl entertained a motion to adopt *Closed Session Resolution 2020-31*.

Motion by Mr. Goos, seconded by Ms. Burke, to adopt *Resolution 2020-31* as presented.

**ROLL CALL**

***Yeas:***

Scott Wahl, *Chair, Avalon*  
Linda Kent, *Estell Manor*  
Regina Burke, *Millville*  
Ron Simone, *North Wildwood*  
Kellie Seib, *Sec, Sea Isle City*  
Jim Craft, *Stone Harbor*  
Jim Goos, *Ventnor*

***Nays:***

None

***Abstained:***

None

All in favor. Motion carried by unanimous vote.

***REOPEN PUBLIC PORTION OF THE MEETING***

Chair Wahl entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Goos, seconded by Ms. Burke, to reopen the public portion of the meeting. All in favor. Motion carried.

***AUTHORIZATION OF CLAIMS PAYMENTS***

Chair Wahl presented the claims for payment as discussed in *Closed Session*.

Chair Wahl asked if there were any questions at this time. No questions were entertained.

Chair Wahl entertained a motion to approve the claims for payment as discussed in *Closed Session*.

Motion by Ms. Seib, seconded by Mr. Goos to approve the claims payments as discussed in *Closed Session*.

They are as follows:

**June 2020 PARs:**

<i><b>Workers' Compensation</b></i>	<i><b>General Liability</b></i>	<i><b>Property</b></i>
2019166665	2019147421	2020198510
2020206410		2020205270
MLT-202007627 (1-31)		
2020184270		
202002597		
202006497		

**ROLL CALL**

***Yeas:***

Scott Wahl, *Chair*, **Avalon**  
Linda Kent, **Estell Manor**  
Regina Burke, **Millville**  
Ron Simone, **North Wildwood**  
Kellie Seib, *Sec*, **Sea Isle City**  
Jim Craft, **Stone Harbor**  
Jim Goos, **Ventnor**

***Nays:***

None

***Abstain:***

None

All in favor. Motion carried by unanimous vote.

***ABANDON SUBROGATION***

Ms. Seib presented the following files for subrogation to be abandoned.

Motion by Ms. Seib, seconded by Mr. Goos to abandon the following files for subrogation:

<b>Qual-Lynx Files</b>
2019162110

2019173669

**ROLL CALL**

**Yeas:**

Scott Wahl, *Chair*, **Avalon**  
Linda Kent, **Estell Manor**  
Regina Burke, **Millville**  
Ron Simone, **North Wildwood**  
Kellie Seib, *Sec*, **Sea Isle City**  
Jim Craft, **Stone Harbor**  
Jim Goos, **Ventnor**

**Nays:**

None

**Abstain:**

None

All in favor. Motion carried by unanimous vote.

***CLAIMS REVIEW COMMITTEE REPORT – OPEN SESSION ITEMS***

Ms. Seib noted there was nothing to report for open session.

***CLAIMS ADMINISTRATOR'S REPORT***

***Lessons Learned from Losses – July***

Mr. Roselli reported that the *Lessons Learned from Losses* this month focuses on Prompt Reporting of claims. He urged members to report any claim as soon as possible because as soon as Qual-Lynx receives the claim, they can begin assisting the member through the process by providing an immediate defense, if any treatment is required, they will facilitate which doctor, and if a property claim, they can prevent coverage issues and begin immediate repairs. He reminded members that with WC claims, a nurse case manager is usually needed immediately. He noted that there have been some claims that have had a worse outcome simply because it was reported late and a case manager would have directed patient care in a certain direction.

Mr. Roselli reminded the members to review his newsletter and share it with their employees. He asked that his *Lessons Learned* be placed where your employees can see it.

Chief Riggins, Pleasantville, commented that Qual-Lynx's Mary Jane Tomasello and Dr. Zucconi of Premier Orthopedics have been wonderful in some recent COVID claims. He also stated that when you are deciding if an employee can do light duty or are they out of work, look at another option of working from home. He found that several of his injured employees could indeed work from home and this should be stressed to the physicians. Mr. Roselli thanked Chief Riggins.

The remainder of the Claims Administrator's report was provided in Closed Session.

***MANAGED HEALTH CARE REPORT***

***Lost Time v. Medical Only Cases***

Ms. Beatty presented the ACM JIF Lost Time v. Medical Only Cases (Intake Report).

	<i>June</i>	<i>YTD</i>
<i>Total Intakes (New Claims)</i>	<i>101</i>	<i>370</i>
<i>Report Only</i>	<i>30</i>	<i>133</i>
<i>Report Only % of Total</i>	<i>30%</i>	<i>35.9%</i>
<i>Medical Only</i>	<i>44</i>	<i>154</i>
<i>Lost Time</i>	<i>27</i>	<i>83</i>
<i>Medical Only/Lost Time Ratio</i>	<i>62:38</i>	<i>65:35</i>
<i>Occupational, Claim Petition, Cancer Presumption</i>	<i>0</i>	<i>2</i>
<i>COVID-19</i>	<i>32</i>	<i>117</i>
<i>Average Days to Report to QL</i>	<i>1.6</i>	<i>3.4</i>

Ms. Beatty noted that page 18 is a new report on COVID-19 related claims which shows 117 claims as of June 30th.

#### ***Transitional Duty Report***

Ms. Beatty presented her *Transitional Duty reports*.

<b><i>Transitional Duty Summary Report</i></b>	<b><i>YTD</i></b>
<i>Transitional Duty Days Available</i>	<i>4,235</i>
<i>Transitional Duty Days Worked</i>	<i>2,979</i>
<i>% of Transitional Duty Days Worked</i>	<i>70%</i>
<i>Transitional Duty Days Not Accommodated</i>	<i>1,256</i>
<i>% of Transitional Duty Days Not Accommodated</i>	<i>30%</i>

#### ***PPO Penetration Report:***

Ms. Beatty presented the self-explanatory *PPO Penetration Rate Report*.

<b><i>PPO Penetration Rate</i></b>	<b><i>June</i></b>	<b><i>YTD</i></b>
<i>Bill Count</i>	<i>477</i>	<i>3,071</i>
<i>Original Provider Charges</i>	<i>\$477,179</i>	<i>\$4,420,956</i>
<i>Re-priced Bill Amount</i>	<i>\$115,573</i>	<i>\$1,295,492</i>
<i>Savings</i>	<i>\$361,606</i>	<i>\$3,125,463</i>
<i>% of Savings</i>	<i>76%</i>	<i>71%</i>
<i>Participating Provider Penetration Rate- Bill count</i>	<i>99%</i>	<i>97%</i>
<i>Participating Provider Penetration Rate-Provider Charges</i>	<i>99%</i>	<i>98%</i>
<i>EPO Penetration Rate – Bill Count</i>	<i>99%</i>	<i>97%</i>
<i>EPO Penetration Rate –Provider Charges</i>	<i>100%</i>	<i>99%</i>

Ms. Beatty reiterated Chief Riggins' sentiments that Dr. Zucconi has been wonderful dealing with the COVID-19 claims and their testing and telehealth program is working well.

Ms. Beatty asked if there were any questions at this time. No questions were entertained.

### ***SOLICITOR'S REPORT***

Mr. DeWeese presented the following reports:

#### ***Closed Claims***

Mr. DeWeese noted that there were (0) case closed in July.

#### ***MEL EPL Helpline***

Mr. DeWeese stated that there is a reminder regarding the MEL EPL Helpline on pages 25-27. He commented that he has been receiving calls regarding employer/employee issues and sending email updates as they relate to COVID-19. He asked members to review the MEL EPL Helpline authorized contact list and make certain that the individual listed is accurate. He noted he is receiving a lot of calls and reminds members to keep contacting him before taking an employee action.

Mr. DeWeese asked if anyone had questions. No questions were entertained.

### ***COMMITTEE REPORTS***

No Committee reports.

#### ***WELLNESS DIRECTOR REPORT***

Ms. Simone stated that her report is included in the agenda packet and encouraged the members to read through her material beginning on page 28. She noted that she will continue sending motivational emails to members bi-weekly on Monday with information for free virtual workouts, webinars, meditation, and wellness information. She stated that the ACM JIF website is being updated to contain videos for exercise, yoga, etc. She is also holding zoom classes for the member towns on group meditation, exercises or whatever the member wants/needs twice weekly. Please send an email and she will set it up for different times/days to accommodate the member's needs.

Ms. Simone reported that she is continuing the individual and/or group health coaching for any municipal employee that finds it difficult to maintain a healthy lifestyle or reduce stress during this time. She has several resources that will help.

Ms. Simone highlighted Hamilton Township who had a lifeguard who is in high school and has created a weekly lifeguard workout which includes cardio, yoga, strength training and practice rescues. She also is going to incorporate wellness discussions on various topics.

Ms. Simone noted the newsletter is on pages 29-36 and this month is Active Aging. She stated that exercise is possible at any age and nutrition is a diet for the mind. She also noted that some information is in there regarding the NJ Well program and the deadline to complete is October 31, 2020.

Ms. Simone asked if there were any questions. No questions were entertained.

### ***EXECUTIVE DIRECTOR'S REPORT***

Mr. Forlenza noted the Executive Director's Report can be found in the agenda packet on pages 43-80. He highlighted that all SIP, OSB and Wellness funds are available for use at this time and might be able to be used to offset unanticipated corona virus expenses, noting PPE supplies can be purchased with OSB money.

Mr. Forlenza stated that there are statutory positions that need individual bonds so please review the checklist on pages 61-62 as it is the individual, not the position. Any changes must be submitted to the MEL underwriting office.

Mr. Forlenza notified members earlier this month that the updated MEL policies and procedures for the EPL Risk Management Program have been uploaded to the MEL website. He noted that although the both Managers and Supervisors and Police Command training is stalled, he asked that members go on the MEL website and download the policies, procedures and handbook as well as any other materials. He asked that members get the policies updated in their municipality. He stated that the training will resume once COVID restrictions are lifted. He also stated that it is likely that some of the training will not be held until 2021 based upon recent COVID case increases. He noted that the June 1, 2021 deadline is likely to be extended, but will be discussed when relevant.

Mr. Forlenza commented that the renewal visits are occurring both virtually and in person while adhering to social distancing guidelines. These are being well received by the governing bodies. He reminded the members that the JIF renewal paperwork is due by mid-August.

Mr. Forlenza noted that the Financial Disclosure Statement deadline of April 30 was extended to July 31, 2020. He reminded members to incorporate their Fund Commissioner PIN number when they file. He stated that he does receive a list of members that are not compliant after the deadline passes, but it is up to the individual to address this matter with the State directly.

Mr. Forlenza commented that the quarterly attendance report is included on page 80. If you have any questions, please contact the Recording Secretary.

Mr. Forlenza stated that the 3<sup>rd</sup> quarter assessment bills went out today. He asked members to review the invoice for accuracy for the Elected Officials training credit. Please review the sign in sheets on the JIF websites if you have any questions regarding the credit.

Mr. Forlenza asked if there were any questions. No questions were entertained.

### ***MEL/RCF REPORTS***

No report.

### ***SAFETY DIRECTOR'S REPORT***

Mr. Garish stated that the Safety Director's Report was included in the agenda on pages 81-108. He stated that the report is self-explanatory. He stated that about 2/3 of members are actively taking Police One courses. He noted that anyone who would like to know where they stand with Police One training to please contact him.

Mr. Garish noted that MSI training is being handled via Zoom with an instructor and moderator in the class. Please reach out with any questions.

Mr. Garish reported on the release of the MSI NOW streaming service so please take advantage of this program.

Mr. Garish asked if there were any questions. No questions were entertained.

### ***TREASURER'S REPORT***

#### **June Reports**

Mr. Hansen presented the Treasurer's Report for the period ending **June 30, 2020**. The report was made part of the agenda packet beginning on page 109. Mr. Hansen noted the following information:

#### ***Investment Interest***

<b>Interest Income:</b>	<b>June</b>
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Interest Received from Account Balances	\$6,931.96
Coupon Interest Payment	\$90,150.00
Amortization and/or interest cost	\$6,612.50
Unrealized Gain or Loss	<\$42,845.71>
Management Fee	\$0
Misc.	\$0.02
<b>Net Gain/Loss in Interest</b>	<b>*\$58,848</b>

*\*verbal correction given by John Hansen during meeting.*

<b>Interest Accrual:</b>	<b>June</b>
Beginning Interest Accrual	\$192,552.17
Change in Accrued Interest	\$39,899.92
<b>Ending Interest Accrual</b>	<b>\$152,652.25</b>

<b>Unrealized Gain/Loss:</b>	<b>June</b>
Current Month	\$1,017,055.85
Prior Month	\$1,059,901.56
Change in unrealized gain/loss	<\$42,845.71>

<b>Investment Balance:</b>	<b>June</b>
Beginning of Month	\$40,404,755.05
End of Month	\$39,376,439.45
Overall rate of return this month	.117%

<b>Portfolio</b>	<b>Total</b>	<b>Percentage</b>
US Treasury Bonds & Notes	\$36,107,074.05	91.70%
Cash & Equivalents	3,269,365.40	8.30%

***Receipt Activity for the Period:***

	<b>June</b>	<b>YTD</b>
Subrogation Receipts	\$72,690.81	\$257,721.71

Other	\$25.00	\$25.00
Adjustment Receipts-other	\$0	\$5,881.29
Assessments	\$918,233.00	

***Claim Activity for the Period***

Claim activity for the month for claims paid by the Fund and claims payable by the Fund at the end of **June** are in the amount of \$672,197.44 with a total of 365 checks issued totaling 1,023 claims payments. The claims detail is as follows:

	<b>June</b>
Direct Loss Payments	\$672,197.44
Adjustments- receipts	<\$3,981.44>
Less Recoveries	<\$72,690.81>
<b>Net Total</b>	<b>\$595,525.19</b>

***Cash Activity for the Period – June***

During the reporting month, the Fund's "Cash Position" changed from an opening balance of \$52,642,022.34 to a closing balance of \$51,218,135.73 showing a decrease in the Fund of \$1,423,886.61.

***A.E.L.C.F. PARTICIPANT BALANCES***

<b>Member</b>	<b>6/30/2020 Unaudited</b>
Buena Vista	12,169.00
Egg Harbor City	31,302.00
Hamilton Township	83,127.90
Hammonton Town	0
Middle Township	169,240.17
Mullica Township	27,095.89
Northfield	88,203.09
Pleasantville City	493.39
Port Republic	1,074.00
Upper Deerfield Township	71,898.37
Waterford Township	27,331.45
Upper Township	60,141.01
Stone Harbor	9,194.43

<b>Total</b>	<b>\$581,270.70</b>
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Mr. Hansen asked if there were any questions. No questions were entertained.

***Payment Register***

Chair Wahl entertained a motion to approve the ***July 2020 Payment Register*** (Claims Activity).

Chair Wahl asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Goos, seconded by Mr. Burke to approve the ***July 2020 Payment Register*** (Claims Activity) as submitted by Mr. Hansen.

**ROLL CALL**

***Yeas:***

Scott Wahl, *Chair*, **Avalon**  
Linda Kent, **Estell Manor**  
Regina Burke, **Millville**  
Ron Simone, **North Wildwood**  
Kellie Seib, *Sec*, **Sea Isle City**  
Jim Craft, **Stone Harbor**  
Jim Goos, **Ventnor**

***Nays:***

None

***Abstained:***

None

Motion carried by unanimous vote.

***Bill List – July***

For the Executive Committee's consideration, Mr. Hansen presented the ***July 2020 Bill List*** in the amount of **\$211,698.18**.

Chair Wahl asked if there were any questions at this time. No questions were entertained.

Chair Wahl entertained a motion for approval of the ***July 2020 Bill List***.

Motion by Mr. Goos, seconded by Ms. Burke, to approve the ***July 2020 Bill List*** as presented.

**ROLL CALL**

***Yeas:***

Scott Wahl, *Chair*, **Avalon**  
Linda Kent, **Estell Manor**  
Regina Burke, **Millville**  
Ron Simone, **North Wildwood**  
Kellie Seib, *Sec*, **Sea Isle City**  
Jim Craft, **Stone Harbor**  
Jim Goos, **Ventnor**

***Nays:***

None

***Abstained:***

None

Motion carried by unanimous vote.

***RMC Bill List – July***

For the Executive Committee's consideration, Mr. Hansen presented the ***July 2020 RMC Bill List*** in the amount of **\$173,303**.

Chair Wahl asked if there were any questions at this time. No questions were entertained.

Chair Wahl entertained a motion for approval of the ***July 2020 RMC Bill List***.

Motion by Mr. Simone, seconded by Ms. Seib, to approve the ***July 2020 RMC Bill List*** as presented.

<b>ROLL CALL</b>	<b><i>Yeas:</i></b>	Scott Wahl, <i>Chair</i> , <b>Avalon</b> Linda Kent, <b>Estell Manor</b> Regina Burke, <b>Millville</b> Ron Simone, <b>North Wildwood</b> Kellie Seib, <i>Sec</i> , <b>Sea Isle City</b> Jim Craft, <b>Stone Harbor</b> Jim Goos, <b>Ventnor</b>
	<b><i>Nays:</i></b>	None
	<b><i>Abstained:</i></b>	None

Motion carried by unanimous vote.

***MISCELLANEOUS BUSINESS***

***Motion for Authorization to Process and Pay Fund Vendors in August 2020***

Chair Wahl entertained a motion for authorization to process and pay fund vendors in August 2020.

Motion by Mr. Goos, seconded by Mr. Simone for authorization to process and pay fund vendors in August 2020 as presented. All in favor. Motion carried.

***Resolution 2020-32 Authorization for Fund Chair and Secretary to Execute Police One Contract***

Chair Wahl entertained a motion authorizing Fund Chair and Fund Secretary to execute a contract with Police One Academy to provide online police related training for a period of one year at a cost not to exceed \$24,000.

Motion by Ms. Burke, seconded by Mr. Craft authorizing Fund Chair and Fund Secretary to execute a contract with Police One Academy to provide online police related training for a period of one year at a cost not to exceed \$24,000 as presented.

<b>ROLL CALL</b>	<b><i>Yeas:</i></b>	Scott Wahl, <i>Chair</i> , <b>Avalon</b> Linda Kent, <b>Estell Manor</b> Regina Burke, <b>Millville</b> Ron Simone, <b>North Wildwood</b> Kellie Seib, <i>Sec</i> , <b>Sea Isle City</b> Jim Craft, <b>Stone Harbor</b> Jim Goos, <b>Ventnor</b>
	<b><i>Nays:</i></b>	None
	<b><i>Abstained:</i></b>	None

***Resolution 2020-33 Authorization for Fund Chair and Secretary to Execute Media Pro and Pivot Point Contracts***

Chair Wahl entertained a motion authorizing Fund Chair and Fund Secretary to execute a contract with Media Pro and Pivot Point Security for Technology Risk Management Services for a period of one year at a cost not to exceed \$21,582.

Motion by Mr. Goos, seconded by Mr. Craft authorizing Fund Chair and Fund Secretary to execute a contract with Media Pro and Pivot Point Security for Technology Risk Management Services for a period of one year at a cost not to exceed \$21,582 as presented.

<b>ROLL CALL</b>	<b>Yeas:</b>	Scott Wahl, <i>Chair</i> , <b>Avalon</b> Linda Kent, <b>Estell Manor</b> Regina Burke, <b>Millville</b> Ron Simone, <b>North Wildwood</b> Kellie Seib, <i>Sec</i> , <b>Sea Isle City</b> Jim Craft, <b>Stone Harbor</b> Jim Goos, <b>Ventnor</b>
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<b>Nays:</b>	None
<b>Abstained:</b>	None

***Motion to Authorize Executive Director's Office to Re-Advertise September Meeting***

Chair Wahl entertained a motion to authorize Executive Director's office to re-advertise the September Executive Committee meeting in consultation with the Fund Chair and Fund Solicitor.

Motion by Mr. Goos, seconded by Ms. Burke to authorize Executive Director's office to re-advertise the September Executive Committee meeting in consultation with the Fund Chair and Fund Solicitor as presented. All in favor. Motion carried.

***Next Meeting***

Chair Wahl reminded the members that the next meeting will be held on **Wednesday, September 16, 2020 at 3:00 PM** via conference call or in person if possible.

***PUBLIC COMMENT***

***Open Public Comment***

Chair Wahl entertained a motion to open the meeting to the public for comment.

Motion by Mr. Goos, seconded by Mr. Craft, to open the meeting to the public. All in favor. Motion carried.

***Close Public Comment***

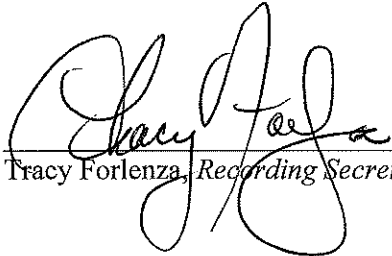

Chair Wahl entertained a motion to close the public comment.

Motion by Ms. Burke, seconded by Mr. Simone, to close the meeting to the public. All in favor. Motion carried.

***MOTION TO ADJOURN***

Motion by Mr. Goos, seconded by Ms. Seib, to adjourn the July 15, 2020 meeting of the ACM JIF.  
Motion carried.

The meeting was adjourned at 3:48 PM.

  
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Tracy Forlenza, Recording Secretary for  
\_\_\_\_\_  
Kelle Seib, Secretary