



ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND
Avalon Community Hall, Avalon, NJ

May 18, 2022 at 3:00 PM

OPEN SESSION MINUTES

The regular meeting of the Atlantic County Municipal Joint Insurance Fund (ACM JIF) was held at Avalon Community Hall, 3001 Avalon Blvd., Avalon, NJ on May 18, 2022 at 3:00 PM, prevailing time. Chair Craft, Stone Harbor, presiding. The meeting was called to order at 3:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *The Press of Atlantic City* and the *Courier Post*, Cherry Hill, New Jersey; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the Atlantic County Municipal Joint Insurance Fund; and (3) posting notice on the public bulletin boards of all member municipalities of the Atlantic County Municipal Joint Insurance Fund.

ROLL CALL of 2022 FUND COMMISSIONERS

Those in attendance were:

Scott Wahl, **Avalon Borough**
Mollye O'Neill, **Brigantine City**
Bill Nimohay **Buena Borough**
Deb Lindholm, **Cape May City**
LaVerne Kirn, **Corbin City**
Dawn Marie Bascelli, **Deerfield Twp.**
Jessica Bishop, **Dennis Twp.**
Eileen Tedesco, *Alt.*, **Egg Harbor Twp.**
Christine Masker, **Estell Manor City**
Alim Parks, Sr., *Alt.*, **Galloway Twp.**
Leigh Ann Napoli, **Linwood City**
Rich Hirsch, **Longport Borough**
Karen Fournier, **Lower Twp.**
Dan Adams, *Alt.*, **Margate City**
Varvara Keun, **Middle Twp.**
Shannon Campbell, *Alt.*, **Northfield City**
Ron Simone, **North Wildwood City**
Liz Woods, *Secretary*, **Ocean City**
Skip Williams, **Pleasantville City**
Kellie Seib, **Sea Isle City**
Jim Craft, *Chair*, **Stone Harbor Borough**
Gary DeMarzo, **Upper Twp.** (*arrived after roll call*)
Lauren Vitelli., **West Cape May Borough**
Steve O'Connor, **Wildwood City**
Connie Mahon, **Wildwood Crest**

Alex Bauer, **Woodbine Borough**

Absent were:

Jessica Thompson, **Absecon City**
Ed Grant, **Cape May Point**
Heather Sparks, **Commercial Twp.**
Bob Campbell, **Downe Twp.**
Patricia Gatto, **Folsom Borough**
Joe Kostecki, **Hamilton Twp.**
Ray Compari, **Millville City**
Dawn Stollenwerk, **Mullica Twp.**
Sam Barbagli, **Newfield Borough**
Lucy Samuelsen, **Somers Point City**
Roy Spoltore, **Upper Deerfield Twp.**
Jim Goos, **Ventnor City**
Jim D'Auria, **Waterford Twp.**
Elaine Crowely, **West Wildwood City**
DJ Ayres, **Weymouth Twp.**

Present Fund Professionals were:

Paul A. Forlenza, MGA, Executive Director, *AJG Risk Management Services, Inc.*
Kamini Patel, MBA, CIC, CPCU, Pooling Administrator, *AJG Risk Management Services, Inc.*
Tracy Forlenza, Recording Secretary
Karen Beatty, Managed Care Provider, *QualCare*
Chris Roselli, Claims Administrator, *Qual-Lynx*
Chris Winter, Sr., Law Enforcement Consultant
Rob Garish, Safety Consultant, *J.A. Montgomery Risk Control*
David DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*
John Hansen, Fund Treasurer
Jordan Simone, Fund Wellness Director

Present Risk Management Consultants were:

C. J. Adams Company
Atlantic Associates
J. Byrne Agency, Inc.
Conner Strong & Buckelew
Glenn Insurance
Hardenbergh Insurance
Insurance Agencies Inc.
Marsh & McLennan Agency
McMahon Agency, Inc.
William R. Mints Agency
Siracusa-Kauffman Insurance

Absent Risk Management Consultants were:

Assured Partners
BCA Insurance
Thomas Heist Insurance Agency

These minutes do not necessarily reflect the order in which some items were discussed.

In absence of Mr. Spoltore, Upper Deerfield Township, alternate Mr. Wahl, Avalon, was moved to the Executive Committee for voting purposes.

Motion by Mr. Simone, seconded by Ms. Woods, to move alternate Mr. Wahl, Avalon, to the Executive Committee for voting purposes. All in Favor. Motion carried by unanimous vote.

APPROVAL OF MINUTES– OPEN SESSION

Chair Craft entertained a motion to approve the meeting minutes of the April 20, 2022 Executive Committee Meeting.

Motion by Ms. Woods, seconded by Mr. Simone, to approve the meeting minutes of the April 20, 2022 Executive Committee Meeting. All in Favor. Motion carried by unanimous vote.

APPROVAL OF MINUTES – CLOSED SESSION

Confidential Closed Session Meeting Minutes were distributed to the Executive Committee Members.

Chair Craft entertained a motion to adopt the Closed Session Meeting Minutes of the April 20, 2022 Executive Committee meeting.

Motion by Mr. Wahl, seconded by Ms. Bishop, to approve the Closed Session minutes of the April 20, 2022 Executive Committee meeting as presented. All in Favor. Motion carried by unanimous vote.

The Closed Session meeting minutes of the April 20, 2022 meeting shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has had the opportunity to review them.

Confidential Closed Session Meeting Minutes were collected.

CLOSED SESSION - RESOLUTION #2022-32

Be it moved by the Atlantic County Municipal Joint Insurance Fund that the public be excluded from this portion of the meeting to permit the Executive Committee to consider in closed session matters affecting the safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations and that the minutes covering these matters and the results of closed session will be released to the public when the reasons for discussing and on them in closed session no longer exists as required by the Open Public Meeting Act.

Chair Craft entertained a motion to adopt *Closed Session Resolution 2022-32*.

Motion by Ms. Woods, seconded by Mr. Simone, to adopt *Resolution 2022-32* as presented.

ROLL CALL

Yeas:

Scott Wahl, **Avalon**
Jessica Bishop, **Dennis Twp.**
Ron Simone, **North Wildwood**
Mary Canesi, **Northfield**
Liz Woods, **Sec, Ocean City**
Jim Craft, **Chair, Stone Harbor**
Lauren Vitelli, **West Cape May**

Nays:

None

Abstained:

None

All in favor. Motion carried by unanimous vote.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Craft entertained a motion to reopen the public portion of the meeting.

Motion by Ms. Vitelli, seconded by Ms. Woods, to reopen the public portion of the meeting. All in favor. Motion carried.

AUTHORIZATION OF CLAIMS PAYMENTS

The claims for payment were presented as discussed in *Closed Session*.

Chair Craft asked if there were any questions at this time. No questions were entertained.

Chair Craft entertained a motion to approve the claims for payment as discussed in *Closed Session*.

Motion by Ms. Woods, seconded by Mr. Wahl to approve the claims payments as discussed in *Closed Session*.

They are as follows:

April 2022 PARs:

<i>Workers' Compensation</i>	<i>General Liability</i>
2018121889	2019151199
2020203726	2019176632
2022257218	2022258663
2022253841	
MLT-2021212116 (01-03)	
2019162848	

ROLL CALL

Yeas: Scott Wahl, Avalon
Jessica Bishop, Dennis Twp.
Ron Simone, North Wildwood
Mary Canesi, Northfield
Liz Woods, Sec, Ocean City
Jim Craft, Chair, Stone Harbor
Lauren Vitelli, West Cape May

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

ABANDON SUBROGATION

The following files were presented by Secretary Woods for abandonment of subrogation this month:

Qual-Lynx Files
2021228009
2021229909
2021222793

Motion by Ms. Woods, seconded by Ms. Bishop to abandon subrogation on the presented Qual-Lynx files.

ROLL CALL	Yeas:	Scott Wahl, Avalon Jessica Bishop, Dennis Twp. Ron Simone, North Wildwood Mary Canesi, Northfield Liz Woods, <i>Sec</i> , Ocean City Jim Craft, <i>Chair</i> , Stone Harbor Lauren Vitelli, West Cape May
	Nays:	None
	Abstain:	None

All in favor. Motion carried by unanimous vote.

CLAIMS REVIEW COMMITTEE REPORT – OPEN SESSION ITEMS

Secretary Woods noted that the Committee met on May 12, 2022 and reviewed the PARs. She noted that all items were discussed in Closed session. She noted the next Claims Review Committee meeting will be June 9, 2022.

CLAIMS AUDITOR RFP

Chair Craft entertained a motion to authorize the Executive Director's office to prepare, advertise and receive RFPs for Claim Auditing firms.

Motion by Mr. Simone, seconded by Ms. Vitelli to authorize the Executive Director's office to prepare, advertise and receive RFPs for Claim Auditing firms as presented. All in favor. Motion carried.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses – May

Mr. Roselli reported that the *Lessons Learned from Losses* this month focuses on avoiding heat related injuries. He reminded members to ease their employees into the heat by building a tolerance to heat by increasing intensity by 20% each day.

Mr. Roselli noted an example of a claim in a Northern NJ JIF where a 70 year old healthy PW employee was working on a pump on a humid day. He was taking frequent breaks, had shade and drinking water. He went into the municipal building, collapsed and died from cardiac issues from heat stroke. Mr. Roselli noted that the temperature was only 80 degrees, but the humidity was above 90%. The shade that was set up was a three sided enclosure which allowed no flow of air; he was only drinking water and not replacing electrolytes. Please caution your employees and remind them on the dangers. He also attached information from the MEL bulletin regarding excess heat.

The remainder of the Claims Administrator's report was provided in Closed Session.

MANAGED HEALTH CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the ACM JIF Lost Time v. Medical Only Cases (Intake Report).

	<i>April</i>	<i>YTD</i>
<i>Total Intakes (New Claims)</i>	48	324
<i>Report Only</i>	23	134
<i>Report Only % of Total</i>	48%	41%
<i>Medical Only</i>	22	150
<i>Lost Time</i>	3	39
<i>Medical Only/Lost Time Ratio</i>	88:12	79:21
<i>Occupational, Claim Petition, Cancer Presumption</i>	0	1
<i>COVID-19</i>	2	136
<i>Average Days to Report to QL</i>	4.6	5.9
<i>Average Days to Report to employer</i>	2.1	1.1

PPO Penetration Report:

Ms. Beatty presented the self-explanatory *PPO Penetration Rate Report*.

<i>PPO Penetration Rate</i>	<i>April</i>	<i>YTD</i>
<i>Bill Count</i>	498	2,400
<i>Original Provider Charges</i>	\$281,634	\$2,381,643
<i>Re-priced Bill Amount</i>	\$105,523	\$996,167
<i>Savings</i>	\$176,111	\$1,385,476
<i>% of Savings</i>	63%	58%
<i>Participating Provider Penetration Rate- Bill count</i>	94%	91%
<i>Participating Provider Penetration Rate-Provider Charges</i>	94%	94%
<i>EPO Penetration Rate – Bill Count</i>	95%	92%
<i>EPO Penetration Rate –Provider Charges</i>	97%	95%

Transitional Duty Report

Ms. Beatty presented the *Transitional Duty reports*.

<i>Transitional Duty Summary Report</i>	<i>YTD</i>
<i>Transitional Duty Days Available</i>	2,212
<i>Transitional Duty Days Worked</i>	1,779
<i>% of Transitional Duty Days Worked</i>	80%
<i>Money Saved by Accommodating</i>	\$141,303
<i>Transitional Duty Days Not Accommodated</i>	433
<i>% of Transitional Duty Days Not Accommodated</i>	20%
<i>Cost of Days NOT Accommodated</i>	\$40,598

Ms. Beatty reminded the members of the Managed Care "quick notes". This shares examples of behind the scenes managed care activities.

Ms. Beatty asked if there were any questions. No questions were entertained.

Law Enforcement Liability Consultant Report

Mr. Winter noted his report outlines the police departments he has met with and two (2) remaining members to be scheduled. He is focusing on Transitional Duty noting it is very important for officers and there are many opportunities for them without being on patrol such as Expungement of criminal convictions, clerical work, etc.

Mr. Winter stated that he will be teaching a class on managing aggressive behavior in the fall since so much training is occurring now. He also noted that no bulletins were issued in April, but one is coming this week.

Mr. Winter noted that he forwards his activity reports to the Fund Commissioners and police chiefs.

Mr. Winter asked if there are any questions. No questions were entertained.

SOLICITOR'S REPORT

Closed Claims

Mr. DeWeese noted that there were three (3) cases closed in April and he then reviewed the outcomes.

MEL EPL Helpline

Mr. DeWeese stated that there is a reminder regarding the MEL EPL Helpline in the agenda. He also urged members to review the MEL EPL Helpline Authorized Contact list and make certain that the individual listed is accurate. The resolution to make changes is on the ACM JIF website.

Resolutions 2022-33 Approving Defense Panel Firm

Mr. DeWeese stated that in the agenda are two resolutions for defense panel changes. He noted that one resolution is approving Cockerill, Craig & Moore, LLC to be added to the ACM JIF Defense Panel. He stated that Craig, Annin and Baxter are current members of the defense panel. The firm was dissolved and a new firm Cockerill, Craig & Moore, LLC was formed. The assigned defense panel attorneys, address and phone number remain exactly the same just under the new firm's name. Mr. DeWeese recommended to the Claims Review Committee to award the new firm the contract under the non-fair and open process since they were not a part of the RFQ process.

Chair Craft entertained a motion to approve Cockerill, Craig & Moore, LLC to be added to the ACM JIF Defense Panel.

Motion by Mr. Simone, seconded by Ms. Woods to approve Cockerill, Craig & Moore, LLC to be added to the ACM JIF Defense Panel as presented.

ROLL CALL	<i>Yeas:</i>	Scott Wahl, Avalon Jessica Bishop, Dennis Twp. Ron Simone, North Wildwood Mary Canesi, Northfield Liz Woods, Sec, Ocean City Jim Craft, Chair, Stone Harbor Lauren Vitelli, West Cape May
	<i>Nays:</i>	None
	<i>Abstain:</i>	None

Motion carried by unanimous vote.

Resolutions 2022-34 Removing an Approved Associate and Approving Associate to Defense Panel Firm
Mr. DeWeese stated that the resolution is removing an approved associate with Birchmeier & Powell and designating an additional approved associate with Birchmeier & Powell to the ACM JIF Defense Panel.

Mr. DeWeese recommended to the Claims Review Committee to add Lindsay Schwitzer be added as an approved associate on the defense panel.

Chair Craft entertained a motion to approve resolution removing an approved associate with Birchmeier & Powell and designating an additional approved associate with Birchmeier & Powell to the ACM JIF Defense Panel.

Motion by Mr. Simone, seconded by Mr. Wahl to approve resolution removing an approved associate with Birchmeier & Powell and designating an additional approved associate with Birchmeier & Powell to the ACM JIF Defense Panel as presented.

ROLL CALL	Yeas:	Scott Wahl, Avalon Jessica Bishop, Dennis Twp. Ron Simone, North Wildwood Mary Canesi, Northfield Liz Woods, Sec, Ocean City Jim Craft, Chair, Stone Harbor Lauren Vitelli, West Cape May
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	Nays:	None
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	Abstain:	None
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Motion carried by unanimous vote.

Qual-Lynx Adjuster Training

Mr. DeWeese reported that he is conducting a training tomorrow for Qual-Lynx's new liability adjusters to discuss Title 59 (Tort Claims Act) training via zoom. He will report on this next month.

Mr. DeWeese entertained any questions. No questions were entertained.

COMMITTEE REPORTS

No committee reports were presented.

WELLNESS DIRECTOR REPORT

Ms. Simone stated that her report is included in the agenda packet. She encouraged the members to read through her materials beginning on page 36.

Ms. Simone emailed the Q2 Wellness Observance Calendar out to the members along with a 10 day veggie challenge. She also noted the first brainstorming session was held on April 21st at 10am via zoom in conjunction with the Burlco and Trico JIFs Wellness Director. The session was well received by the coordinators.

Ms. Simone noted that she and Ms. Schiffer held the second meeting of the Wellness Advisory Committee, in conjunction with Burlco and Trico JIFs to discuss wellness ideas and barriers on May 11, 2022 at 9:30am via zoom. She said there was a great discussion and the minutes will be posted to the website.

Ms. Simone reported that some member activities happening are: Weight Loss Challenge, Farmer's Market, 30 day meditation, zoom health workshop on stress and utilizing wellness funds for EAP (Employee Assistance Programs).

Ms. Simone reminded members that water and healthy snack purchases cannot exceed more than 50% of your annual funds; and total prize values for contests cannot exceed \$250 and gift cards are only permissible if given as a prize/incentive for participating in a wellness contest/challenge with prior approval from Wellness Director. Members should contact her via email with ideas for purchases and contests prior to buying them. She has received several inquiries regarding gift cards. She stated that supermarket gift cards are not permissible and to please keep reaching out in the future.

Ms. Simone noted that the newsletter focuses on meal prep, omega-3 fatty acids, coffee swaps, low back stretches, 10 minute meditation; and a Healthy recipe.

Ms. Simone asked if there were any questions. No questions were entertained.

EXECUTIVE DIRECTOR'S REPORT

Certificates of Insurance - Mr. Forlenza noted that there are 8 pages of certificates of insurance issued included in the agenda. He asked members to review and please make sure that these were requested by your municipality and issued properly. He asked members to please review your certificates and reach out to Ed Cooney at the Underwriter's office if there are any questions.

Safety, OSB, Wellness and EPL/Cyber Reimbursement- Mr. Forlenza stated that all SIP, OSB, Wellness and EPL/Cyber funds for 2022 are listed in the agenda. He asked members not to wait until the end of the year to submit their reimbursement requests.

MEL Cyber Risk Management Plan Compliance Status – Mr. Forlenza reported that on page 69-70 there is a report and shows all the MEL affiliated JIFs status that are part of the program. This program is version 2. He noted that his office is part of a task force looking at the creation of a Cyber JIF effective January 1, 2023. These standards will be needed to qualify for any cyber coverage next year.

Statutory Bonds - Mr. Forlenza noted that there are statutory positions that require individual bonds so please review the checklist on pages 71-72 as it is the individual, not the position, which is bonded. He noted that all statutory bonds will be re-underwritten once every three years. Please contact Ed Cooney with questions.

2021-2022 Elected Officials Training – Mr. Forlenza noted the 2021-2022 Elected Officials training ended May 1, 2022. He stated that there were five sessions held via zoom with approximately 300 elected officials participating. The participant lists are listed on the JIF website. He noted that Megan Matro sent an email with links for reviewing the participant lists.

WIZER Employee Cyber Hygiene Training – Mr. Forlenza noted the current status is on page 82 in the agenda. He stated the report shows employees registered by town and current percentage of completion. He asked members to review the "Monday" reports and follow up with employees that did not complete this training. He noted that a new training is being released in June.

WIZER Employee Roster Updates & Whitelisting Status – Mr. Forlenza noted that Ms. Patel sent out employee rosters to each member asking for confirmation they are accurate. He noted only a few towns have not responded. He reminded them that Wizer's IP addresses and domain name will need to be white listed by your IT professional. He noted that a list of IP addresses to be whitelisted was emailed and that you should forward the list to your IT professional so they may begin testing. Once this is complete, please email Kamini Patel at our office.

D2 Network Testing - Mr. Forlenza noted that D2 was contracted to provide external network scanning and penetration testing. He stated that the VSA service agreement was email to the members and must be signed and returned in order to begin testing. The IT Directors should NOT be signing this form; the individual with signing authority at the municipality should be signing this form. He also noted a "know your client" (KYC) form was also emailed and must be returned as well. Once these are received, the scanning and testing will begin. Please contact our office immediately if you are not showing as complete on page 85.

RMC Roundtable - Mr. Forlenza noted the RMC Roundtable will be held on May 19, 2022 both AM & PM sessions at Merighi's in Vineland. This is a good opportunity to discuss coverage, exposures, renewal process in Origami, etc. This is a good opportunity to learn more about the JIF from the Fund Professionals.

Membership Renewals – Mr. Forlenza stated that the 16 members listed on page 50 are up for renewal January 1, 2023. He noted that his office will be reaching out to these members to set up meetings with the governing bodies to discuss their membership in the JIF.

Loss Ratio Snapshots – Mr. Forlenza reported that the Loss Ratio snapshots valued as of March 31, 2022 were loaded to Origami on May 6, 2022. He asked that members review them.

MEL/RCF REPORTS

Mr. Hirsch noted that his report begins on page 87 with a sample resolution "Support Budget CAP Relief". He noted that all municipalities are asked to support budget cap relief by adopting the following resolution urging the NJ legislature to amend the budget cap law for increasing insurance costs caused by issues beyond local control.

Mr. Hirsch asked Mr. Forlenza to send out this resolution to the members.

Mr. Forlenza commented that he had a meeting with representatives of Assemblywoman Park two weeks ago. She is considering introducing cap relief legislation for cyber security related expenses as well as portions of your cyber premium based on the difficult market. He will update the members accordingly.

SAFETY DIRECTOR'S REPORT

Mr. Garish stated that the Safety Director's Report begins on page 88. He stated that the report is self-explanatory.

Mr. Garish stated that the loss control services and bulletins sent are listed in his report. He reminded members that these are also listed on the www.ACMJIF.org and MEL websites and the MEL mobile app to view any of the bulletins. He stated that ALL MSI communications will be sent through the MEL app which has been recently updated with friendlier features. He encouraged all members to download the MEL mobile app.

Mr. Garish noted that there are four (4) different platforms for training now. He stated that they are: MSI LIVE training (which includes the MEL media library video rentals); the MSI NOW (streaming videos added this year due to COVID); the traditional videos for streaming on MSI; and webinar trainings with live instructors for CEUs (this can be accessed from MSI). He noted the virtual MSI training directory is in his report. He noted that the MSI website was recently updated and is now easier to navigate. He reminded members that for an attendee to secure CEUs, the attendee MUST be present for the entire session.

Mr. Garish noted the second regional training was held May 18 and another 2 sessions on May 25, 2022 via Zoom. Mr. Garish stated that if any large member town needs a separate training, please contact him directly.

Mr. Garish reported that for anyone holding axe throwing demonstrations with various vendors. He asked to make sure that have their insurance in place; indemnity agreements; inform your Risk Managers; and

following good practices. Please make sure the venue is fenced; no trip and fall hazards; limiting participants; and utilize his office for any safety concerns. He noted that MEL bulletin 22-05 has guidelines.

Mr. Garish encouraged all to do their monthly inspections on playgrounds and parks with the nice weather. He noted that his office is visiting members already for certain safety items.

Mr. Garish mentioned that a DPW rollback trailer was pulled over by NJ State police and cited under the Federal Motor Carrier regulations because they failed to have the proper markings on the vehicle. They were over 10,000 pounds and must be registered. He stated that municipalities are NOT exempt.

Chief Hummel stated that although CDL fire and emergency vehicles are exempt in NJ, they cannot cross state lines. If they go over state lines, they must have their complete CDL and medical card if they are driving any equipment over 26,000 pounds. This applies to ALL equipment when crossing state lines.

Chief Hummel reported that the Senate held a hearing on the "wire" program on May 13, 2022. The Executive Director of the NJ Cannabis Commission was present. He was asked several questions regarding the wire program and was extremely evasive and did not answer regarding the status of the program. Senator Madden noted that there is little direction on this matter. Chief Hummel believes that the DRE (Drug Recognition Expert) program is now under scrutiny by the NJ Supreme Court. They are holding a "fry" hearing to determine if the program is scientifically valid and reliable. He stated that he has never met a municipal judge who accepted the program because there is no threshold measurement for impairment with marijuana. He stated that he is monitoring this and will keep members updated.

Mr. Hummel asked if there were any questions. No questions were entertained.

TREASURER'S REPORT

Reports

Mr. Hansen presented the Treasurer's Report for the period ending **April 30, 2022**. The reports were made part of the agenda packet beginning on page 91. He noted the following information:

A.E.L.C.F. PARTICIPANT BALANCES

Member	4/30/2022 Unaudited(includes interest allocation)
Buena Vista	0
Egg Harbor City	42,444.41
Hamilton Township	85,872.13
Hammonton Town	194,081.04
Lower Township	163,612.02
Middle Township	174,827.13
Mullica Township	27,990.38
Northfield	111,301.79
Pleasantville City	509.68

Port Republic	4,577.95
Upper Deerfield Township	74,271.88
Waterford Township	28,233.72
Upper Township	134,606.98
Stone Harbor	9,497.96
Total	\$1,051,827.07

Receipt Activity for the Period:

	April	YTD
Subrogation Receipts	\$40,713.32	\$151,107.40
Other Receipts	\$0	\$24,106.00
Adjustment Receipts	\$355.00	\$2,532.50
Assessments	\$1,109,802.00	

Claim Activity for the Period

Claim activity for the month of **April** for claims paid by the Fund and claims payable by the Fund. Total of 290 checks issued; 1,062 claims payments in the amount of \$667,162.60 with effect on cash position of \$620,158.88.

Cash Activity for the Period

During the reporting month, the Fund's "Cash Position" changed from an opening balance in **April** of \$47,002,930.83 to a closing balance of \$45,946,735.99 showing a decrease in the Fund of \$1,056,194.84.

Investment Interest

Interest Income:	April	YTD
JCMI	\$18,711.72	\$75,006.81
Treasury	\$7,081.25	\$119,439.38
Investors	\$4,661.12	\$16,871.33

Rate of Return: Only interest as FROM ANALYSIS WORKSHEET - .786%

Allocation of Invested Funds

FUND	March Total	March Percentage	April Total	April Percentage
Treasury	\$12,810,218.28	27%	\$12,788,858.29	28%
JCMI	\$20,071,877.63	43%	\$19,762,431.52	43%

Investors	\$14,120,834.92	30%	\$13,395,446.18	29%
TOTALS	\$47,902,930.83		\$45,946,735.99	

Mr. Hansen noted that interest will begin to improve as interest rates climb.

Mr. Hansen asked if there were any questions. No questions were entertained.

Second Installment Payments

Mr. Hansen noted there are a few members with outstanding payments for the second installment. He will follow up with the members.

Payment Register

Chair Craft entertained a motion to approve the ***April 2022 Payment Register*** (Claims Activity).

Chair Craft asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Wahl, seconded by Ms. Woods to approve the ***April 2022 Payment Register*** (Claims Activity) as submitted.

ROLL CALL	Yeas:	Scott Wahl, Avalon Jessica Bishop, Dennis Twp. Ron Simone, North Wildwood Mary Canesi, Northfield Liz Woods, Sec, Ocean City Jim Craft, Chair, Stone Harbor Lauren Vitelli, West Cape May
	Nays:	None
	Abstained:	None

Motion carried by unanimous vote.

Bill List – May

For the Executive Committee’s consideration, Mr. Hansen presented the ***May 2022 Bill List*** in the amount of **\$1,417,154.65**.

Chair Craft asked if there were any questions at this time. No questions were entertained.

Chair Craft entertained a motion for approval of the ***May 2022 Bill List***.

Motion by Mr. Wahl, seconded by Mr. Simone, to approve the ***May 2022 Bill List*** as presented.

ROLL CALL	Yeas:	Scott Wahl, Avalon Jessica Bishop, Dennis Twp. Ron Simone, North Wildwood Mary Canesi, Northfield Liz Woods, Sec, Ocean City Jim Craft, Chair, Stone Harbor Lauren Vitelli, West Cape May
	Nays:	None
	Abstained:	None

Motion carried by unanimous vote.

RMC Bill List – May

For the Executive Committee's consideration, Mr. Hansen presented the *May 2022 RMC Bill List* in the amount of **\$173,858**.

Chair Craft asked if there were any questions at this time. No questions were entertained.

Chair Craft entertained a motion for approval of the *May 2022 RMC Bill List*.

Motion by Ms. Woods, seconded by Mr. Simone, to approve the *May 2022 Bill List* as presented.

ROLL CALL	<i>Yeas:</i>	Scott Wahl, Avalon Jessica Bishop, Dennis Twp. Ron Simone, North Wildwood Mary Canesi, Northfield Liz Woods, Sec, Ocean City Jim Craft, Chair, Stone Harbor Lauren Vitelli, West Cape May
	<i>Nays:</i>	None
	<i>Abstained:</i>	None

Motion carried by unanimous vote.

MISCELLANEOUS BUSINESS

Next Meeting

Chair Craft reminded the members that the next meeting will be held on **Wednesday, June 15, 2022 at 3:00 PM at Avalon Community Hall, Avalon, NJ.**

PUBLIC COMMENT

Open Public Comment

Chair Craft entertained a motion to open the meeting to the public for comment.

Motion by Ms. Woods, seconded by Mr. Wahl, to open the meeting to the public. All in favor. Motion carried.

Mr. Forlenza reminded members that there is NO coverage for bouncy houses so please make sure your vendor meets the requirements with coverage, and your contract with the vendor includes a hold harmless, and indemnification provision to the benefit of the municipality. He also urged members to submit for fireworks coverage now if they are holding them on July 4th. He reminded the members that they must follow the underwriting process by submitting the application.

Close Public Comment

Chair Craft entertained a motion to close the public comment.

Motion by Ms. Woods, seconded by Mr. Wahl, to close the meeting to the public. All in favor. Motion carried.

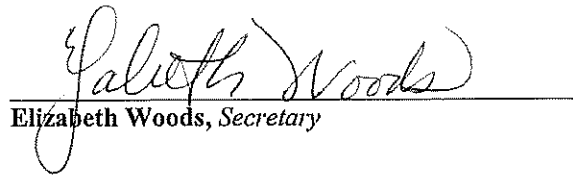
MOTION TO ADJOURN

Motion by Ms. Woods, seconded by Mr. Simone, to adjourn the May 18, 2022 meeting of the ACM JIF. All in favor. Motion carried.

The meeting was adjourned at 4:14 PM.



Tracy Forlenza, *Recording Secretary* for



Elizabeth Woods, *Secretary*