



ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

Avalon Community Hall, Avalon, NJ

July 20, 2022 at 3:00 PM

OPEN SESSION MINUTES

The regular meeting of the Atlantic County Municipal Joint Insurance Fund (ACM JIF) was held at Avalon Community Hall, 3001 Avalon Blvd., Avalon, NJ on July 20, 2022 at 3:00 PM, prevailing time. Chair Craft, Stone Harbor, presiding. The meeting was called to order at 3:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *The Press of Atlantic City* and the *Courier Post*, Cherry Hill, New Jersey; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the Atlantic County Municipal Joint Insurance Fund; and (3) posting notice on the public bulletin boards of all member municipalities of the Atlantic County Municipal Joint Insurance Fund.

ROLL CALL of 2022 FUND COMMISSIONERS

Those in attendance were:

Scott Wahl, **Avalon Borough**
Mollye O'Neill, **Brigantine City**
Bill Nimohay **Buena Borough**
Deb Lindholm, **Cape May City**
Ed Grant, **Cape May Point**
Heather Sparks, **Commercial Twp.**
Kim Johnson, *Alt.*, **Corbin City**
Jackie Justice, *Alt.*, **Dennis Twp.**
Alicia Hernandez, *Alt.*, **Downe Twp.**
Jeff Mayfield., **Egg Harbor Twp.**
Alim Parks, Sr., **Galloway Twp.**
Sue Giberson, **Hamilton Twp.**
Leigh Ann Napoli, **Linwood City** (*arrived after roll call*)
Rich Hirsch, **Longport Borough**
Karen Fournier, **Lower Twp.**
Lisa McLaughlin, **Margate City**
Suzanne Schumann, *Alt.*, **Middle Twp.**
Dawn Stollenwerk, **Mullica Twp.**
Jennifer VanSant, **North Wildwood City**
Mary Canesi, **Northfield City**
Liz Woods, *Secretary*, **Ocean City**
Skip Williams, **Pleasantville City**
Kellie Seib, **Sea Isle City**
Lucy Samuelsen, **Somers Point City**
Jim Craft, *Chair*, **Stone Harbor Borough**

Roy Spoltore, **Upper Deerfield Twp.**
Jim Goos, **Ventnor City**
Mayor Sabo, *Alt.*, **West Cape May Borough**
Elaine Crowley, **West Wildwood City**
Connie Mahon, **Wildwood Crest**
Alex Bauer, **Woodbine Borough**

Absent were:

Jessica Thompson, **Absecon City**
Dawn Marie Bascelli, **Deerfield Twp.**
Lekisha Roberson, **Estell Manor City**
Patricia Gatto, **Folsom Borough**
Ray Compari, **Millville City**
Sam Barbagli, **Newfield Borough**
Gary DeMarzo, **Upper Twp.**
Michael Dougherty, **Waterford Twp.**
DJ Ayres, **Weymouth Twp.**
Steve O'Connor, **Wildwood City**

Present Fund Professionals were:

Paul A. Forlenza, MGA, Executive Director, *RPA a Division of Gallagher*
Paul J. Miola, CPCU, ARM, Deputy Executive Director, *RPA a Division of Gallagher*
Kamini Patel, MBA, CIC, CPCU, AIDA®, Program Director, *RPA a Division of Gallagher*
Tracy Forlenza, Recording Secretary
Karen Beatty, Client Services Manager, *Qual-Lynx*
Christopher Roselli, Account Manager, *Qual-Lynx*
Christopher J. Winter, Sr, CPM, Law Enforcement Risk Management Consultant
Keith Hummel, Safety Director, *J.A. Montgomery Consulting*
Robert Garish, Assistant Director of Public Sector, *J.A. Montgomery Consulting*
David DeWeese, Esquire, Fund Attorney, *The DeWeese Law Firm, P.C.*
John Hansen, Fund Treasurer
Jordan Simone, COTA/L, CHC, RYT-200, Wellness Director

Absent Fund Professionals were:

None

Present Risk Management Consultants were:

C. J. Adams Company
Atlantic Associates
J. Byrne Agency, Inc.
Conner Strong & Buckelew
Glenn Insurance
Hardenbergh Insurance
Insurance Agencies Inc.
Marsh & McLennan Agency
McMahon Agency, Inc.
Siracusa-Kauffman Insurance

Absent Risk Management Consultants were:

Assured Partners
BCA Insurance

Thomas Heist Insurance Agency
William R. Mints Agency

These minutes do not necessarily reflect the order in which some items were discussed.

MOVE UP ALTERNATES

Chair Craft moved up alternates Mr. Wahl, Avalon and Mr. Goos, Ventnor, in absence of Ms. Bishop, Dennis Twp. and Ms. Vitelli, West Cape May, for voting purposes.

Chair Craft entertained a motion to move up alternates Mr. Wahl, Avalon and Mr. Goos, Ventnor, for the July 20, 2022 Executive Committee Meeting.

Motion by Ms. Woods, seconded by Mr. Spoltore, to move up alternates Mr. Wahl, Avalon and Mr. Goos, Ventnor, for the July 20, 2022 Executive Committee Meeting as presented. All in Favor. Motion carried by unanimous vote.

APPROVAL OF MINUTES – OPEN SESSION

Chair Craft entertained a motion to approve the meeting minutes of the June 15, 2022 Executive Committee Meeting.

Motion by Ms. Woods, seconded by Mr. Wahl, to approve the meeting minutes of the June 15, 2022 Executive Committee Meeting as presented. All in Favor. Motion carried by unanimous vote.

APPROVAL OF MINUTES – CLOSED SESSION

Confidential Closed Session Meeting Minutes were distributed to the Executive Committee Members.

Chair Craft entertained a motion to adopt the Closed Session Meeting Minutes of the June 15, 2022 Executive Committee meeting.

Motion by Ms. Woods, seconded by Mr. Goos, to approve the Closed Session minutes of the June 15, 2022 Executive Committee meeting as presented. All in Favor. Motion carried by unanimous vote.

The Closed Session meeting minutes of the June 15, 2022 meeting shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has had the opportunity to review them.

Confidential Closed Session Meeting Minutes were collected.

CLOSED SESSION - RESOLUTION #2022-41

Be it moved by the Atlantic County Municipal Joint Insurance Fund that the public be excluded from this portion of the meeting to permit the Executive Committee to consider in closed session matters affecting the safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations and that the minutes covering these matters and the results of closed session will be released to the public when the reasons for discussing and on them in closed session no longer exists as required by the Open Public Meeting Act.

Chair Craft entertained a motion to adopt *Closed Session Resolution 2022-41*.

Motion by Mr. Wahl, seconded by Mr. Spoltore, to adopt *Resolution 2022-41* as presented.

ROLL CALL

Yeas: Scott Wahl, **Avalon**
 Heather Sparks, **Commercial Twp.**
 Liz Woods, *Sec*, **Ocean City**
 Mary Canesi, **Northfield**
 Jim Craft, *Chair* **Stone Harbor**
 Roy Spoltore, **Upper Deerfield Twp.**
 Jim Goos, **Ventnor City**

Nays: None

Abstained: None

All in favor. Motion carried by unanimous vote.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Craft entertained a motion to reopen the public portion of the meeting.

Motion by Ms. Woods, seconded by Mr. Wahl, to reopen the public portion of the meeting. All in favor. Motion carried.

AUTHORIZATION OF CLAIMS PAYMENTS

The claims for payment were presented as discussed in *Closed Session*.

Chair Craft asked if there were any questions at this time. No questions were entertained.

Chair Craft entertained a motion to approve the claims for payment as discussed in *Closed Session*.

Motion by Ms. Woods, seconded by Mr. Spoltore to approve the claims payments as discussed in *Closed Session*.

They are as follows:

June 2022 PARs:

<i>Workers' Compensation</i>	<i>General Liability</i>	<i>Property</i>
2022274091	2021214477	2020185947
2022274127	2020185947	
2022274129		
2022274133		
2022274139		
2022274141		
2022274145		
2022274163		
2022274166		
2022276455		
2022271533		
2019176515		
2022272287		
2021240497		
2021238003		
2022270729		
2019177295		
2021210267		

ROLL CALL **Yeas:** Scott Wahl, **Avalon**
Heather Sparks, **Commercial Twp.**
Liz Woods, *Sec*, **Ocean City**
Mary Canesi, **Northfield**
Jim Craft, *Chair* **Stone Harbor**
Roy Spoltore, **Upper Deerfield Twp.**
Jim Goos, **Ventnor City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

ABANDON SUBROGATION

The following files were presented by Secretary Woods for abandonment of subrogation this month:

Qual-Lynx Files
2021208799

Motion by Ms. Woods, seconded by Mr. Wahl to abandon subrogation on the presented Qual-Lynx files.

ROLL CALL **Yeas:** Scott Wahl, **Avalon**
Heather Sparks, **Commercial Twp.**
Liz Woods, *Sec*, **Ocean City**
Mary Canesi, **Northfield**
Jim Craft, *Chair* **Stone Harbor**
Roy Spoltore, **Upper Deerfield Twp.**
Jim Goos, **Ventnor City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

CLAIMS REVIEW COMMITTEE REPORT – OPEN SESSION ITEMS

Secretary Woods noted that there was nothing for open session.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses – July

Mr. Roselli reported that the *Lessons Learned from Losses* this month focuses on *Floor Drains*. He reminded the members that regular maintenance and attention can prevent a clogged drain. He noted that a recent claim involved a water main break that caused a drop in water pressure which then caused a malfunction in two auto flush units in the bathroom. When the water main was fixed and the water turned back on, the water overflowed onto the floors in two different buildings. He noted the floor drains in both were clogged which resulted in severe damage to both buildings with total costs for this claim over \$400,000. He asked that the members share this information with the employees so this becomes part of a routine check.

The remainder of the Claims Administrator's report was provided in Closed Session.

MANAGED HEALTH CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the ACM JIF Lost Time v. Medical Only Cases (Intake Report).

	June	YTD
<i>Total Intakes (New Claims)</i>	22	514
<i>Report Only</i>	45	217
<i>Report Only % of Total</i>	49%	42%
<i>Medical Only</i>	42	230
<i>Lost Time</i>	5	66
<i>Medical Only/Lost Time Ratio</i>	89:11	78:22
<i>Occupational, Claim Petition, Cancer Presumption</i>	0	1
<i>COVID-19</i>	84	347
<i>Average Days to Report to QL</i>	13.5	7.1
<i>Average Days to Report to employer</i>	1.0	1.0

PPO Penetration Report:

Ms. Beatty presented the self-explanatory PPO Penetration Rate Report.

PPO Penetration Rate	June	YTD
<i>Bill Count</i>	396	3,320
<i>Original Provider Charges</i>	\$684,000	\$3,801,647
<i>Re-priced Bill Amount</i>	\$214,636	\$1461,233
<i>Savings</i>	\$469,371	\$2,340,415
<i>% of Savings</i>	69%	62%
<i>Participating Provider Penetration Rate- Bill count</i>	96%	92%
<i>Participating Provider Penetration Rate-Provider Charges</i>	93%	93%
<i>EPO Penetration Rate – Bill Count</i>	96%	93%
<i>EPO Penetration Rate –Provider Charges</i>	98%	94%

Transitional Duty Report

Ms. Beatty presented the Transitional Duty reports.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	3,045
<i>Transitional Duty Days Worked</i>	2,386
<i>% of Transitional Duty Days Worked</i>	78%
<i>Money Saved by Accommodating</i>	\$242,549
<i>Transitional Duty Days NOT Accommodated</i>	659
<i>% of Transitional Duty Days NOT Accommodated</i>	22%
<i>Cost of Days NOT Accommodated</i>	\$63,000

Ms. Beatty reminded the members of the Managed Care "quick notes". This shares examples of behind the scenes managed care activities.

Ms. Beatty asked if there were any questions. No questions were entertained.

LAW ENFORCEMENT LIABILITY CONSULTANT REPORT

Mr. Winter noted his report outlines the police departments he has met with and now one (1) remaining member to be scheduled. He noted that L/E Bulletin 22-05 was issued in June and focuses on Critical Incident Debriefing which is included in his report.

Mr. Winter stated that he will be teaching a class on Managing Aggressive Behavior in the fall since so much training is occurring now. He also noted that most members have the EAP programs, but now some also have a Resiliency Program that teaches them how to approach other co-workers and assist them in seeking additional help if needed.

Mr. Winter noted that he forwards his activity reports to the Fund Commissioners and police chiefs.

Mr. Winter asked if there are any questions. No questions were entertained.

SOLICITOR'S REPORT

Closed Claims

Mr. DeWeese noted that there were five (5) cases closed since his last report with four (4) having no payment to the Plaintiff. He then reviewed the outcomes.

MEL EPL Helpline

Mr. DeWeese stated that there is a reminder regarding the MEL EPL Helpline in the agenda. He also urged members to review the MEL EPL Helpline Authorized Contact list and make certain that the individual listed is accurate. The resolution to make changes is on the ACM JIF website.

GL Cases

Mr. DeWeese noted that there are currently 93 active GL cases which includes 24 civil rights cases. He stated there is excess of \$5.9 million in liens actively being collected.

Mr. DeWeese entertained any questions. No questions were entertained.

COMMITTEE REPORTS

Strategic Planning Committee - June 23, 2022

Mr. Hirsch noted that the minutes were included in this month's agenda packet and highlighted the following: 15 members are up for renewal 1/1/2023; Mr. Miola and Mr. Forlenza are visiting all renewing members; AGRIP fall conference is 10/2-4/22 and being held in San Diego, CA; New Fund Commissioner orientation was held April 19, 2022 and 23 attended combined with all three JIFs. He asked that anyone who would like an individual meeting regarding their role & responsibility as a Fund Commissioner to contact the Executive Director's office; He noted that the December dinner was discussed as to if the dinner should be held and what venue it should be held at. The Committee agreed that the Executive Director's office will secure a location.

Executive Committee Meetings

Mr. Hirsch also noted that a discussion ensued regarding in person or virtual meetings for the remaining 2022 meetings and for the 2023 Executive Committee meetings. The Committee decided that September will remain in Avalon, October will be during the Retreat in Ocean City, November will be virtual and December is being researched as noted above for the Dinner Meeting. He stated that 2023 Executive Committee meetings will be in-person for January, April, June, September, October and December. February, March, May, July, and November will be virtual.

Annual Retreat

Mr. Hirsch stated the Annual Planning Retreat would be held October 19 & 20, 2022 at the Flanders in Ocean City, NJ. The Executive Committee meeting will be October 19, 2022 following day one of the Retreat at 3pm.

Mr. Hirsch asked if there were any questions. No questions were entertained.

WELLNESS DIRECTOR REPORT

Ms. Simone stated that her report is included in the agenda packet. She encouraged the members to read through her materials beginning on page 44.

Ms. Simone emailed the Q3 Wellness Observance Calendar out to the members along with a 10 minute walking challenge.

Ms. Simone noted that she and Ms. Schiffer will hold a second meeting of the Wellness Advisory Committee, in conjunction with BURLCO and TRICO JIFs to discuss wellness ideas and barriers to success on September 21, 2022 at 10:00am via zoom.

Ms. Simone reminded the members that taking breaks is important; is essential for physical and emotional health; can prevent decision fatigue; restores motivation; increases productivity and creativity; consolidates memories and improves learning.

Ms. Simone encouraged the members to read her newsletter and share it with the employees.

Ms. Simone asked if there were any questions. No questions were entertained.

EXECUTIVE DIRECTOR'S REPORT

Certificates of Insurance - Mr. Forlenza noted that there are lists of certificates of insurance issued included in the agenda. He asked members to review and please make sure that these were requested by your municipality and issued properly. He asked members to please review your certificates as a few were found where members were being serviced by an outside vendor and naming them as additional issued. This is not correct. If the vendor is providing a service to the member for a payment, the vendor holds the liability, not the JIF. If you need assistance, please contact your Risk Manager. Members can also reach out to Ed Cooney at the Underwriter's office if there are any questions.

Safety, OSB, Wellness and EPL/Cyber Reimbursement- Mr. Forlenza stated that all SIP, OSB, Wellness and EPL/Cyber funds for 2022 are listed in the agenda. He asked members not to wait until the end of the year to submit their reimbursement requests.

MEL Cyber Risk Management Plan Compliance Status – Mr. Forlenza reported that on page 73-74 there is a report and shows all the MEL affiliated JIFs status that are part of the program. This program is version 2. He noted that his office is part of a task force looking at the creation of a Cyber JIF effective January 1, 2023. These standards will be needed to qualify for any cyber coverage next year. He noted that 25% of the members have not done anything in regards to compliance in the tiers. He stated that these standards

are going to be required in 2023 by the Excess Insurers and if you are not compliant, you might not be eligible for cyber coverage in 2023.

Statutory Bonds - Mr. Forlenza noted that there are statutory positions that require individual bonds so please review the checklist on pages 75-76 as it is the individual, not the position, which is bonded. He noted that all statutory bonds are re-underwritten once every three years so the renewing members will receive notification with an application from the Fund Underwriter's office. Please contact Ed Cooney with questions.

Brigantine Skateboard Park

Mr. Forlenza noted that Brigantine now has an approved skateboard park after following the MEL application process.

WIZER Employee Cyber Hygiene Training – Mr. Forlenza noted the current status is on page 87 in the agenda. He stated the report shows employees registered by town and current percentage of completion. He asked members to review the “Monday” reports and follow up with employees that did not complete this training. He noted that a new training was just announced for all employees. This additional 30 minutes of training completes the mandatory one hour of training a year. There are still ten members that have not completed this phishing training.

WIZER Employee Roster Updates & Whitelisting Status – Mr. Forlenza noted that Ms. Patel sent out employee rosters to each member asking for confirmation they are accurate. He noted two towns have not responded. He reminded the members that Wizer's IP addresses and domain name will need to be white listed by your IT professional. He noted that a list of IP addresses to be whitelisted was emailed and that you should forward the list to your IT professional so they can whitelist these IP addresses and domain names. Once this is complete, please email Kamini Patel who will arrange for a test email to be sent to conform the successful whitelisting. Once confirmed the testing can begin.

D2 Network Testing - Mr. Forlenza noted that D2 was contracted to provide external network scanning and penetration testing. He stated that the VSA service agreement was email to the members and must be signed and returned in order to begin testing. The IT Directors should NOT be signing this form; the individual with signing authority at the municipality should be signing this form. He also noted a “know your client” (KYC) form was also emailed and must be returned as well. Once these are received, the scanning and testing will begin. Please contact our office immediately if you are not showing as complete on page 90.

Cyber Compliance – Mr. Forlenza again reminded the members that the programs offered in the JIF are going to be the basic requirements to be eligible for cyber coverage through the MEL in 2023.

Membership Renewals/Visitations – Mr. Forlenza stated that the 15 members listed are up for renewal January 1, 2023. He noted that they have begun meetings with the governing bodies to discuss their membership in the JIF. He stated that they will be speaking to the governing bodies regarding cyber hygiene as well. All renewal resolutions and agreements are due back to the Fund Administrator's office by August 12, 2022. Mr. Miola is visiting members that are up for renewal and the visits are well received.

2023 Exposure Renewal Process – Mr. Forlenza stated that the 2023 Exposure Renewal Process was scheduled to begin July 18, 2022, but was delayed by PERMA. All members are asked to carefully review their information in origami. Please refer to the email instructions that were released July 26, 2022. Deadline for completion is September 7, 2022.

2022 Property Appraisal Reports – Mr. Forlenza noted that members that received physical appraisals this year will be receiving an email with their pdf reports by the end of this week from Denise Plavchak in our office.

2022 Coverage Documents – Mr. Forlenza noted the 2022 coverage documents would be uploaded to Origami this year in lieu of emailing. These can be downloaded directly from Origami same as the loss ratio snapshots. He reminded the members that the coverage document retention is twenty years and we recommended you keep them as permanent records.

Quarterly Attendance – Mr. Forlenza reminded members to review the quarterly attendance for accuracy.

June 30th Loss Ratio Snapshots – Mr. Forlenza stated that the June 30th loss ratio snapshots will be loaded to Origami by next week. He noted an email from Tracy Forlenza will be sent once they are loaded. Please be sure to look through these claims with your Risk Managers.

Committee Chairs Meeting – Mr. Forlenza noted that earlier today the Committee Chairs meeting was held in Avalon Borough Hall. He updated the members on what is being done to secure a Technology Risk Services Director. He reminded the members that the Finance Committee allocated money in the 2022 budget for the hiring of this director and an advertisement was placed on the Indeed website. Six responses were received; four did not meet the qualifications; and two were dismissed. As a result, he is asking for authorization for the issuance of a RFP for a Technology Risk Services Director. This may or may not be done in conjunction with the BURLCO and TRICO JIFs. Their current Director has indicated he will be retiring. He asked for a motion authorizing the RFP process.

Motion for Authorization for the Executive Director to Prepare, Advertise, & Receive Requests For Proposals for a Technology Risk Services Director.

Chair Craft entertained a motion for Authorization for the Executive Director to Prepare, Advertise, & Receive Requests For Proposals for a Technology Risk Services Director.

Motion by Ms. Woods, seconded by Mr. Goos, for Authorization for the Executive Director to Prepare, Advertise, & Receive Requests For Proposals for a Technology Risk Services Director as presented. All in Favor. Motion carried by unanimous vote.

Wellness and Cyber Posters – Mr. Forlenza noted that some members who were absent last month have a package with Wellness and Cyber posters at their place. He also asked any RMC to take their members packet if they are not present.

Mr. Forlenza asked if there were any questions. No questions were entertained.

MEL/RCF REPORTS

Nothing to report.

SAFETY DIRECTOR'S REPORT

Mr. Garish stated that the Safety Director's Report begins on page 92. He stated that the report is self-explanatory.

Mr. Garish stated that the loss control services and bulletins sent are listed in his report. He reminded members that these are also on the ACMJIF.org and MEL websites and can be viewed on the MEL mobile

app. He stated that ALL MSI communications will be sent through the MEL app which has been recently updated with friendlier features. He encouraged all members to download the MEL mobile app.

Mr. Garish noted that there are four (4) different platforms for training now. He stated that they are: MSI LIVE training (which includes the MEL media library video rentals); the MSI NOW (streaming videos added this year due to COVID); the traditional videos for streaming on MSI; and webinar trainings with live instructors for CEUs (this can be accessed from MSI). He noted the virtual MSI training directory is in his report. He noted that the MSI website was recently updated and is now easier to navigate. He reminded members that for an attendee to secure CEUs, the attendee MUST be present for the entire session.

Mr. Garish noted that Career Survival trainings were just held.

Mr. Garish urged all members to submit their 2021 RTK surveys which were due July 15, 2022.

E-Bikes and E-Scooters

Mr. Garish reported to members that there have been some issues. He noted that in 2019, the NJ Governor re-wrote the law adding low speed scooters to local ordinances. The law breaks down low speed bikes/scooters into two classes. Class one is a pedal assisted bike with speeds less than 20mph and class two is pedal assist or throttle less than 20mph. These classes are same as bikes, but these are powered. Unfortunately, these are taking over boardwalks, sidewalks, etc. and it is up to the member to decide where these should be banned within the municipality. Please review your ordinances with your solicitor. The Safety Director's office will be sending a bulletin on Friday regarding electric vehicles.

A few members commented that a company "dropped off" E-Scooters in town on municipal property. Ms. Mahon contacted them in her municipality to have them removed. Owners are now coming to the municipal meetings to find out why they cannot use public property to solicit these E-Bikes/Scooters.

No other questions were entertained.

TREASURER'S REPORT

Reports

Mr. Hansen presented the Treasurer's Report for the period ending **June 30, 2022**. The reports were made part of the agenda packet beginning on page 95. He noted the following information:

A.E.L.C.F. PARTICIPANT BALANCES

Member	6/30/2022 Unaudited(includes interest allocation)
Buena Vista	0
Egg Harbor City	42,444.41
Hamilton Township	85,872.13
Hammonton Town	194,081.04
Lower Township	163,612.02
Middle Township	174,827.13

Mullica Township	27,990.38
Northfield	111,301.79
Pleasantville City	509.68
Port Republic	4,577.95
Upper Deerfield Township	74,271.88
Waterford Township	28,233.72
Upper Township	134,606.98
Stone Harbor	9,497.96
Total	\$1,051,827.07

Receipt Activity for the Period:

	June	YTD
Subrogation Receipts	\$20,022.82	\$200,763.22
Other Receipts	\$.00	\$25,906.00
Adjustment Receipts	\$3,021.50	\$5,680.00

Claim Activity for the Period

Claim activity for the month of **June** for claims paid by the Fund and claims payable by the Fund. Total of 289 checks issued; 874 claims payments in the amount of \$886,099.49 with effect on cash position of \$854,593.51.

Cash Activity for the Period

During the reporting month, the Fund's "Cash Position" changed from an opening balance in **June** of \$48,687,977.15 to a closing balance of \$47,392,196.16 showing a decrease in the Fund of \$1,295,780.99.

Investment Interest

Interest Income:	June	YTD
JCMI	\$21,992.89	\$116,915.71
Treasury	\$18,897.01	\$157,855.48
Investors	\$5,602.98	\$27,636.04

Rate of Return: Only interest as FROM ANALYSIS WORKSHEET 1.021%

Allocation of Invested Funds

FUND	May Total	May Percentage	June Total	June Percentage
Treasury	\$12,816,467.36	26%	\$20,294,837.29	43%
JCMI	\$19,888,438.85	41%	\$19,757,946.13	42%
Investors	\$15,983,070.94	33%	\$7,339,412.74	15%
TOTALS	\$46,687,977.15		\$47,392,196.16	

Mr. Hansen asked if there were any questions. No questions were entertained.

Payment Register

Chair Craft entertained a motion to approve the **June 2022 Payment Register** (Claims Activity).

Chair Craft asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Wahl, seconded by Ms. Woods to approve the **June 2022 Payment Register** (Claims Activity) as submitted.

ROLL CALL

Yeas:

Scott Wahl, **Avalon**
 Heather Sparks, **Commercial Twp.**
 Liz Woods, *Sec*, **Ocean City**
 Mary Canesi, **Northfield**
 Jim Craft, *Chair* **Stone Harbor**
 Roy Spoltore, **Upper Deerfield Twp.**
 Jim Goos, **Ventnor City**

Nays:

None

Abstained:

None

Motion carried by unanimous vote.

Bill List – July

For the Executive Committee’s consideration, Mr. Hansen presented the **July 2022 Bill List** in the amount of **\$2,817,250.56**.

Chair Craft asked if there were any questions at this time. No questions were entertained.

Chair Craft entertained a motion for approval of the **July 2022 Bill List**.

Motion by Ms. Woods, seconded by Mr. Spoltore, to approve the **July 2022 Bill List** as presented.

ROLL CALL

Yeas:

Scott Wahl, **Avalon**
 Heather Sparks, **Commercial Twp.**
 Liz Woods, *Sec*, **Ocean City**
 Mary Canesi, **Northfield**
 Jim Craft, *Chair* **Stone Harbor**
 Roy Spoltore, **Upper Deerfield Twp.**
 Jim Goos, **Ventnor City**

Nays: None
Abstained: None

Motion carried by unanimous vote.

RMC Bill List – July

For the Executive Committee's consideration, Mr. Hansen presented the ***July 2022 RMC Bill List*** in the amount of **\$173,858**.

Chair Craft asked if there were any questions at this time. No questions were entertained.

Chair Craft entertained a motion for approval of the ***June 2022 RMC Bill List***.

Motion by Ms. Woods, seconded by Mr. Wahl, to approve the ***July 2022 RMC Bill List*** as presented.

ROLL CALL	<i>Yeas:</i>	Scott Wahl, Avalon Heather Sparks, Commercial Twp. Liz Woods, <i>Sec</i> , Ocean City Mary Canesi, Northfield Jim Craft, <i>Chair</i> Stone Harbor Roy Spoltore, Upper Deerfield Twp. Jim Goos, Ventnor City
	<i>Nays:</i>	None
	<i>Abstained:</i>	None

Motion carried by unanimous vote.

MISCELLANEOUS BUSINESS

Authorization to Process and Pay Vendors in August 2022

Chair Craft entertained a motion for Authorization to Process and Pay Vendors in August 2022.

Motion by Mr. Goos, seconded by Mr. Spoltore, for Authorization to Process and Pay Vendors in August 2022 as presented.

ROLL CALL	<i>Yeas:</i>	Scott Wahl, Avalon Heather Sparks, Commercial Twp. Liz Woods, <i>Sec</i> , Ocean City Mary Canesi, Northfield Jim Craft, <i>Chair</i> Stone Harbor Roy Spoltore, Upper Deerfield Twp. Jim Goos, Ventnor City
	<i>Nays:</i>	None
	<i>Abstained:</i>	None

Motion carried by unanimous vote.

Solicitor Recognition

Chair Craft reported to the members that our very own solicitor, David DeWeese, Esquire, was recognized yesterday by the New Jersey Bar Association with the NJ Bar Association Professionalism Award for Cape May County. The members applauded Mr. DeWeese.

Next Meeting

Chair Craft reminded the members that there is no August meeting and the next meeting will be held on **Wednesday, September 21, 2022 at 3:00 PM at Avalon Community Hall, Avalon, NJ.**

PUBLIC COMMENT

Open Public Comment

Chair Craft entertained a motion to open the meeting to the public for comment.

Motion by Ms. Woods, seconded by Mr. Wahl, to open the meeting to the public. All in favor. Motion carried.

Close Public Comment

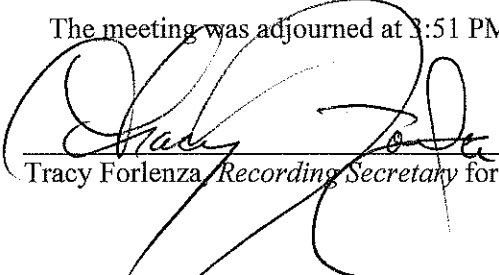
Chair Craft entertained a motion to close the public comment.

Motion by Ms. Woods, seconded by Mr. Wahl, to close the meeting to the public. All in favor. Motion carried.

MOTION TO ADJOURN

Motion by Mr. Wahl, seconded by Mr. Goos, to adjourn the July 20, 2022 meeting of the ACM JIF. All in favor. Motion carried.

The meeting was adjourned at 3:51 PM.


Tracy Forlenza, Recording Secretary for


Elizabeth Woods, Secretary