

**RESOLUTION No. 2023 - 38**

**ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND  
RESOLUTION APPOINTING ROY SPOLTORE AS ACTING FUND SECRETARY  
FOR THE REMAINDER OF THE 2023 FUND YEAR**

**WHEREAS**, the Atlantic County Municipal Joint Insurance Fund is duly constituted as a Municipal Self Insurance Fund and is subject to certain requirements of Public Law 1983, c.372 (N.J.S.A. 40A:10-36 et seq.) and (N.J.A.C. 11:15-2 et seq.); and

**WHEREAS**, the Bylaws of the Atlantic County Municipal Joint Insurance Fund state that as soon as possible after the beginning of each year, the Fund Commissioners shall meet to elect the Officers of the Fund from their own membership, including the position of Fund Secretary, who shall serve until January 1 of the following year, or until a successor is duly elected and qualified; and

**WHEREAS**, in 2009, the Commissioners of the Atlantic County Municipal Joint Insurance Fund, adopted the *Fund Executive Committee Succession Plan & Election Process Policy* that includes a provision for the appointment of an Acting Fund Secretary by Resolution if the Fund is notified that the existing Fund Secretary will be unable to perform their duties for a period greater than 45 days; and

**WHEREAS**, the Executive Director was notified, on or about August 9, 2023, by the duly elected Fund Secretary that she would be unable to attend Executive Committee meetings for the remainder of the 2023 Fund Year; and

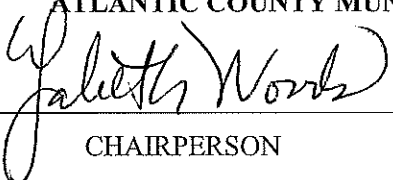
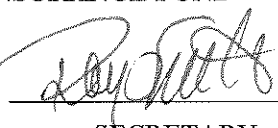
**WHEREAS**, Roy Spoltore, Fund Commissioner, Township of Upper Deerfield, was duly elected as Executive Committee Member #1 for the 2023 Fund Year and would be next in line to serve as the Fund Secretary.

**NOW THEREFORE BE IT RESOLVED**, by the Commissioners of the Atlantic County Municipal Joint Insurance Fund that Roy Spoltore, Fund Commissioner, Township of Upper Deerfield, is hereby appointed Acting Fund Secretary until the regularly scheduled meeting upon which the Fund Secretary, who was elected in accordance with the Executive Committee Election Process, is able to assume the duties and responsibilities of Fund Commissioner or until the date of the next regularly scheduled election of Fund Officers .

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be provided to the New Jersey Department of Banking & Insurance and New Jersey Department Community Affairs.

This resolution was duly adopted by the Atlantic County Municipal Joint Insurance Fund at a public meeting held on September 20, 2023

**ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

BY:  CHAIRPERSON      ATTEST:  SECRETARY

DATE: 9/20/23