

**ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**  
**RESOLUTION #2024-25**

**RESOLUTION AUTHORIZING THE RELEASE OF FUND YEAR 2023 CLOSED SESSION  
EXECUTIVE COMMITTEE MEETING MINUTES AS RECOMMENDED BY THE FUND  
SOLICITOR**

**WHEREAS**, the Atlantic County Municipal Joint Insurance Fund has been organized pursuant to *N.J.S.A. 40A:10-36 et. seq.*; and

**WHEREAS**, the Atlantic County Municipal Joint Insurance Fund is duly constituted as a Municipal Self Insurance Fund to provide insurance coverage to its member municipalities; and

**WHEREAS**, the Atlantic County Municipal Joint Insurance Fund is subject to the provisions of NJSA 10:4-6 the "Open Public Meetings Act"; and

**WHEREAS**, in 2023, the Executive Committee, during regularly scheduled meetings of the Fund, deemed it necessary to enter into a closed session to discuss matters affecting the safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations as authorized by NJSA10:4-12; and

**WHEREAS**, in accordance with NJSA 10:4-14 minutes of these closed sessions were transcribed by the Fund Recording Secretary and approved by the Executive Committee; and

**WHEREAS**, in correspondence dated February 15, 2024 the Fund Recording Secretary requested that the Fund Solicitor review the closed session meeting minutes from Fund Year 2023 to make a determination as to whether any of these minutes could be released to the public; and

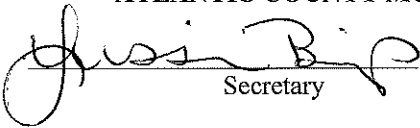
**WHEREAS**, in correspondence dated March 29, 2024, a copy of which is attached hereto and incorporated herein by reference, the Fund Solicitor advised the Executive Director's Office that the Closed Session Minutes from the 2023 Executive Committee Meetings can be released to the public in their entirety;


**NOW THEREFORE BE IT RESOLVED**, by the Commissioners of the Atlantic County Municipal Joint Insurance Fund that the Closed Session Minutes from the 2023 Executive Committee Meetings can be released to the public in their entirety;

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the Fund Recording Secretary and Executive Director for their knowledge and action as required.

This Resolution was duly adopted by the Atlantic County Municipal Joint Insurance Fund at a public meeting held on April 17, 2024.

**ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

Attest:  Secretary

By:  Chairperson



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March 29, 2024

Paul A. Forlenza, Executive Director, ACMJIF  
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[via [paul\\_forlenza@riskprogramadministrators.com](mailto:paul_forlenza@riskprogramadministrators.com)]

RE: ACMJIF 2023 Closed Session Meeting Minutes

Dear Paul:

Please be advised that I have reviewed the Closed Session Meeting Minutes from the Fund Year 2023 (January through December), and based upon my review of those minutes, the minutes can be released in their entirety.

If you have any questions or need for additional information, please do not hesitate to contact me.

Very truly yours,  
THE DEWEESE LAW FIRM, P.C.

David S. DeWeese

DSD/b

cc: Tracy Forlenza, Recording Secretary, ACMJIF  
Kris Kristie, Sr. Account Representative, Risk Program Administrators  
Kamini Patel, MBA, CIC, CPCU, Pooling Administrator  
Chris Roselli, Acct. Mgt., Qual-Lynx  
Elizabeth Woods, ACMJIF Fund Chair

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