

ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

July 17, 2024 – 3:00 PM

Via Microsoft Teams

AGENDA

- I. Meeting called to order by Chairman
- II. Flag Salute
- III. Statement of Compliance with Open Public Meetings Act
 - A. Notice of this meeting was given by:
 - 1. Sending sufficient notice herewith to:
 - a. *The Press of Atlantic City*
 - b. *Courier Post*, Cherry Hill, New Jersey; and
 - 2. Filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities; and
 - 3. Posting notice on the public bulletin boards of all member municipalities.
- IV. **Roll Call**
 - A. Fund Commissioners
 - B. Fund Professionals
 - C. Risk Management Consultants
- V. Move up Alternates (if necessary)
- VI. Approval of Minutes..... Pages 1-16
 - A. Adoption of the **June 17, 2024** minutes – **Motion – All in Favor**
- VII. Closed Session Minutes
 - A. Approval of the **June 17, 2024** Closed Session minutes – **Motion – All in Favor**
The Closed Session Minutes shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has an opportunity to review them.
- VIII. Closed Session – **Resolution 2024- _____** Authorizing a Closed Session of the Atlantic County Municipal Joint Insurance Fund to discuss matters affecting the protection of safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations – **Motion -Roll Call**
 - A. Claims Review Committee Report – Closed Session Items
 - B. Professionals’ Reports
 - 1. Claims Administrator’s Report
 - 2. Executive Director’s Report
 - 3. Safety Director’s Report
 - 4. Solicitor’s Report
- IX. Reopen Public Portion of Meeting – **Motion – All in Favor**
- X. Authorization of Claims Payments – **Motion - Roll Call**
- XI. Authorization to Abandon Subrogation (if necessary) – **Motion - Roll Call**
- XII. Claims Review Committee Report: – Open Session Items – July 11, 2024..... Handout
- XIII. Claims Administrator’s Report
 - A. Lessons Learned from Losses Page 17
- XIV. Managed Health Care Report
 - A. ACM JIF Summary Page 18
 - B. Average Days to Report Page 19
 - C. Claims Reported by Type..... Page 20
 - D. Nurse Case Management Reports Page 21
 - E. Transitional Duty Report Page 22

F.	Quick Notes	Page 23
XV.	Law Enforcement Risk Management Report.....	Pages 24-25
XVI.	Solicitor’s Report	
	A. MEL Helpline and Contact List.....	Pages 26-28
	B. Legal Bulletin: OPRA Amendments	Pages 29-33
	C. Motion to Authorize the Fund Solicitor to Prepare, Distribute, and Receive the Results of a Membership Survey Regarding JIF Operations, Programs, and Policies	Motion – Roll call
XVII.	Committee Reports	
	No Committee Reports	
XVIII.	Executive Director’s Report	Pages 34-61
	A. Lost Time Accident Frequency	Pages 38-39
	B. Certificates of Insurance	Pages 40-44
	C. Financial Fast Track Report	Page 45
	D. Regulatory Filing Checklists	Pages 46-47
	E. 2023 Safety Incentive Program Awards	Page 48
	F. 2024 Optional Safety Budget	Page 49
	G. 2024 EPL/Cyber Risk Management Budget.....	Page 50
	H. EPL Compliance Status	Page 51
	I. Statutory Bond Status	Pages 52-53
	J. Skateboard Park Approval Status	Page 54
	K. Capehart & Scatchard Updates	Pages 55-57
	L. Land Use Training Certification	Page 58
	M. Monthly Calendars	Pages 59-60
	N. Renewing Members	
	O. Membership Renewal Visits	
	P. 2025 Exposure Renewal Process	
	Q. 2024 Property Appraisals Reports	
	R. 2024 Coverage Documents	
	S. Quarterly Attendance	Page 61
	T. Website	
	U. New Member Activity	
XIX.	Safety Director’s Report	
	A. Activity Report	Pages 62-64
XX.	Technology Risk Services Director	
	A. Report	Pages 65-66
XXI.	Treasurer’s Report as of June 30, 2024	Pages 67-141
	A. Fund Status	
	B. Investment Report	
	C. Investment JCFI	
	D. Payment Register – Motion to Approve - Roll Call	
	E. July Bill List – Motion to Approve – Roll Call	Page 138
	F. July RMC Bill List – Motion to Approve – Roll Call	Page 139
	G. Analysis of Non-Assessment Receipts	
	H. AELCF	

- XXII. MEL/RCF/EJIF/Cyber Reports
 - A. Cyber JIF Report – June 20, 2024 Page 142

XXIII. Miscellaneous Business

<p>The Next Meeting of the ACMJIF will be held on Wednesday, September 18, 2024 at 3:00 pm VIA Microsoft Teams. THERE IS NO AUGUST MEETING, ENJOY!</p>

- A. Authorization to Pay Fund Vendors/Professionals in August 2024 – **Motion- Roll Call**
- B. Motion to Authorize the Executive Director’s office to Re-Advertise the location of the December Executive Committee Meeting - **Motion – All in Favor**
- C. Motion to Authorize the Executive Directors Office to Prepare, Advertise, and Receive Proposals for Internal and External Network Penetration Testing in Conjunction with the Atlantic and Gloucester, Salem & Cumberland Counties Municipal Joint Insurance Funds – **Motion – All in Favor**

XXIV. Public Comment

- A. Motion to Open Meeting to Public Comment – **Motion - All in Favor**
- B. Motion to Close Meeting to Public Comment – **Motion – All in Favor**

XXV. Motion to Adjourn Meeting – **Motion - All in Favor**