

ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

October 23, 2024 – 3:00 PM

The Flanders Hotel, Ocean City, NJ

AGENDA

- I. Meeting called to order by Chairman
- II. Flag Salute
- III. Statement of Compliance with Open Public Meetings Act
 - A. Notice of this meeting was given by:
 - 1. Sending sufficient notice herewith to:
 - a. *The Press of Atlantic City*
 - b. *Courier Post*, Cherry Hill, New Jersey; and
 - 2. Filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities; and
 - 3. Posting notice on the public bulletin boards of all member municipalities.
- IV. **Roll Call**
 - A. Fund Commissioners
 - B. Fund Professionals
 - C. Risk Management Consultants
 - D. Move up Alternates (if necessary) Motion to move up _____, _____ and _____ in the absence of _____, _____ and _____ to the Executive Committee for voting purposes – **Motion – All in Favor**
- V. Approval of Minutes Pages 1-19
 - A. Adoption of the **September 18, 2024** minutes – **Motion – All in Favor**
- VI. Closed Session Minutes
 - A. Approval of the **September 18, 2024** Closed Session minutes – **Motion – All in Favor**

The Closed Session Minutes shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has an opportunity to review them.
- VII. Closed Session – **Resolution 2024- ____** Authorizing a Closed Session of the Atlantic County Municipal Joint Insurance Fund to discuss matters affecting the protection of safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations – **Motion -Roll Call**
 - A. Claims Review Committee Report – Closed Session Items
 - B. Professionals’ Reports
 - 1. Claims Administrator’s Report
 - 2. Executive Director’s Report
 - 3. Safety Director’s Report
 - 4. Solicitor’s Report
- VIII. Reopen Public Portion of Meeting – **Motion – All in Favor**
- IX. Authorization of Claims Payments – **Motion - Roll Call**
- X. Authorization to Abandon Subrogation (if necessary) – **Motion - Roll Call**
- XI. Claims Review Committee Report: – Open Session Items – October 10, 2024..... Handout
- XII. Claims Administrator’s Report
 - A. Lessons Learned from Losses Page 20
- XIII. Managed Health Care Report
 - A. ACM JIF Summary Page 21
 - B. Average Days to Report Page 22
 - C. Claims Reported by Type..... Page 23

D.	Nurse Case Management Reports	Page 24
E.	Transitional Duty Report	Page 25
F.	PPO Savings and Penetration Reports	Pages 26-27
G.	Top 10 Providers & Paid Provider by Specialty	Page 28
H.	Quick Notes	Page 29
XIV.	Law Enforcement Risk Management Report	Pages 30-31
XV.	Solicitor’s Report	
A.	MEL Helpline and Contact List.....	Pages 32-34
B.	2024 Annual Defense Panel Report.....	Pages 35-40
XVI.	Committee Reports	
A.	Safety Committee Meeting Minutes – September 19, 2024	Pages 41-61
B.	EPL/Tech Liability Committee Meeting Minutes – September 26, 2024	Pages 62-68
XVII.	Executive Director’s Report	Pages 69-92
A.	Lost Time Accident Frequency	Pages 72-73
B.	Certificates of Insurance	Pages 74-77
C.	Financial Fast Track Report	Page 78
D.	Regulatory Filing Checklists	Pages 79-80
E.	2023 Safety Incentive Program Awards	Page 81
F.	2024 Optional Safety Budget	Page 82
G.	2024 EPL/Cyber Risk Management Budget	Page 83
H.	EPL Compliance Status	Page 84
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J.	Skateboard Park Approval Status	Page 88
K.	Capehart & Scatchard Updates	
L.	Land Use Training Certification	Page 89
M.	Monthly Activity Calendars	Pages 90-91
N.	Elected Officials Training	
O.	2025 Risk Management Consultants Model RFQ	
P.	2025 RMC Resolutions & Agreements	
Q.	3 rd Quarter Attendance.....	Page 92
R.	Surplus Release	
S.	Website	
T.	New Member Activity	
XVIII.	Safety Director’s Report	
A.	Activity Report	Pages 93-95
XIX.	Technology Risk Services Director	
A.	Report	Pages 96-100
XX.	Treasurer’s Report as of September 30, 2024.....	Pages 101-195
A.	Fund Status	
B.	Investment Report	
C.	Investment JCFI	
D.	Payment Register – Motion to Approve - Roll Call	
E.	October Bill List – Motion to Approve – Roll Call	Page 192
F.	Analysis of Non-Assessment Receipts	
G.	AELCF	
XXI.	MEL/RCF/E-JIF/Cyber JIF Reports	
A.	Cyber JIF Report – September 19, 2024	Pages 196-197

XXII. Miscellaneous Business

The Next Meeting of the ACM JIF will be held on MONDAY, November 18, 2024 at 3:00 pm via Microsoft Teams. This has been changed to Monday due to the League of Municipalities.

XXIII. Public Comment

- A. Motion to Open Meeting to Public Comment – **Motion - All in Favor**
- B. Motion to Close Meeting to Public Comment – **Motion – All in Favor**

XXIV. Motion to Adjourn Meeting – **Motion - All in Favor**