

ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND
March 19, 2025 – 3:00 PM

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

Meeting ID: 272 806 849 417

Meeting Passcode: ia622tg6

Audio Access: 1-331-256-5069

Audio Conference ID: 957 104 697#

AGENDA

- I. Meeting called to order by Chairman
- II. Flag Salute
- III. Statement of Compliance with Open Public Meetings Act
 - A. Notice of this meeting was given by:
 1. Sending sufficient notice herewith to:
 - a. *The Press of Atlantic City*
 - b. *Courier Post*, Cherry Hill, New Jersey; and
 2. Filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities; and
 3. Posting notice on the public bulletin boards of all member municipalities.
- IV. **Roll Call**
 - A. Fund Commissioners
 - B. Fund Professionals
 - C. Risk Management Consultants
- V. Move up Alternates (if necessary) Motion to move up _____, _____ and _____ in the absence of _____, _____ and _____ to the Executive Committee for voting purposes – **Motion – All in Favor**
- VI. Approval of Open Minutes
 - A. Adoption of the **February 19, 2025** minutes – **Motion – All in Favor**
- VII. Approval of Closed Session Minutes
 - A. Approval of the **February 19, 2025** Closed Session minutes – **Motion – All in Favor**

The Closed Session Minutes shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has an opportunity to review them.
- VIII. Claims Review Committee Report: – Open Session Items – March 13, 2025
- IX. Closed Session – **Resolution 2025-22** Authorizing a Closed Session of the Atlantic County Municipal Joint Insurance Fund to discuss matters affecting the protection of safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations – **Motion -Roll Call**
 - A. Claims Review Committee Report – Closed Session Items
 - B. Professionals’ Reports
 1. Claims Administrator’s Report
 2. Executive Director’s Report
 3. Safety Director’s Report
 4. Solicitor’s Report
- X. Reopen Public Portion of Meeting – **Motion – All in Favor**
- XI. Approval of PAR Authorizations – **Motion - Roll Call**
- XII. Authorization to Abandon Subrogation (if necessary) – **Motion - Roll Call**

- XIII. Committee Reports
 - A. ACM Safety Committee Meeting Minutes - February 20, 2025
 - B. ACM EPL Technology Committee Meeting Minutes – February 25, 2025
- XIV. Professional Reports
 - A. Executive Director’s Report
 - 1. Lost Time Accident Frequency
 - 2. Certificates of Insurance
 - 3. Financial Fast Track Report
 - 4. Regulatory Filing Checklists
 - 5. 2024 Safety Incentive Program Awards
 - 6. 2025 Optional Safety Budget
 - 7. 2025 EPL/Cyber Risk Management Budget
 - 8. EPL Compliance Status
 - 9. Statutory Bond Status
 - 10. Skateboard Park Approval Status
 - 11. Land Use Training Certification
 - 12. Monthly Activity Calendars
 - 13. Elected Officials Training
 - 14. Payroll Audits
 - 15. Property Appraisals
 - 16. Police Command Staff Training
 - 17. 2025 Safety Kickoff Breakfast
 - 18. 2025 Safety, Claims, and Wellness Coordinator Roundtable
 - 19. RMC Roundtable
 - 20. Fund Commissioner Orientation
 - B. Solicitor’s Report
 - 1. MEL Helpline and Contact List Pages
 - C. Technology Risk Services Director Report
 - D. Safety Director’s Report
 - E. Law Enforcement Risk Management Report
 - F. Claims Administrator’s Report
 - 1. Lessons Learned from Losses
 - G. Managed Care Report
 - 1. ACM JIF Summary
 - 2. Average Days to Report
 - 3. Claims Reported by Type
 - 4. Nurse Case Management Reports
 - 5. Transitional Duty Report
 - 6. PPO Savings and Penetration Reports
 - 7. Top 10 Providers & Paid Provider by Specialty
 - 8. Pharmacy Benefit Management Program Summary
 - 9. Quick Notes
 - 10. Updated Urgent Care Facilities List
- XV. Treasurer’s Report as of February 28, 2025
 - A. AELCF
 - B. Investment Report

- C. Investment JCMI
 - D. Claims Payment Register
 - E. **March** Bill List
 - Motion to Approve Claims Payment Register, and Bill List – Roll Call**
 - F. Analysis of Non-Assessment Receipts
- XVI. MEL/RCF/E-JIF/Cyber JIF Reports
- A. Change of Location for March, September and October meetings
- XVII. Miscellaneous Business

<p style="text-align: center;">The next Meeting of the ACM JIF will be held on Wednesday, April 16, 2025 at 3:00 pm at the Flanders Hotel, 719 E 11th St, Ocean City, NJ 08226.</p>

- XVIII. Public Comment
- A. Motion to Open Meeting to Public Comment – **Motion - All in Favor**
 - B. Motion to Close Meeting to Public Comment – **Motion – All in Favor**
- XIX. Motion to Adjourn Meeting – **Motion - All in Favor**