



AGENDA PACKET



WEDNESDAY, April 16, 2025 at 3:00 PM

**The Flanders Hotel
719 E 11th Street
Ocean City, NJ 08226**

****Meeting is in downstairs Garden Room
Food will be served beginning at 2:15pm****

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ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

April 16, 2025 – 3:00 PM

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AGENDA

- I. Meeting called to order by Chairman
- II. Flag Salute
- III. Statement of Compliance with Open Public Meetings Act
 - A. Notice of this meeting was given by:
 1. Sending sufficient notice herewith to:
 - a. *The Press of Atlantic City*
 - b. *Courier Post*, Cherry Hill, New Jersey; and
 2. Filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities; and
 3. Posting notice on the public bulletin boards of all member municipalities.
- IV. **Roll Call**
 - A. Fund Commissioners
 - B. Fund Professionals
 - C. Risk Management Consultants
- V. Move up Alternates (if necessary) Motion to move up _____, _____ and _____ in the absence of _____, _____ and _____ to the Executive Committee for voting purposes – **Motion – All in Favor**
- VI. Approval of Open Minutes
 - A. Adoption of the **March 19, 2025** minutes – **Motion – All in Favor**
- VII. Approval of Closed Session Minutes
 - A. Approval of the **March 19, 2025** Closed Session minutes – **Motion – All in Favor**

The Closed Session Minutes shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has an opportunity to review them.
- VIII. Claims Review Committee Report: – Open Session Items – April 7, 2025
- IX. Closed Session – **Resolution 2025-23** Authorizing a Closed Session of the Atlantic County Municipal Joint Insurance Fund to discuss matters affecting the protection of safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations – **Motion -Roll Call**
 - A. Claims Review Committee Report – Closed Session Items
 - B. Professionals' Reports
 1. Claims Administrator's Report
 2. Executive Director's Report
 3. Safety Director's Report
 4. Solicitor's Report
- X. Reopen Public Portion of Meeting – **Motion – All in Favor**
- XI. Approval of PAR Authorizations – **Motion - Roll Call**

- XII. Authorization to Abandon Subrogation (if necessary) – **Motion - Roll Call**
- XIII. Committee Reports
 - No reports
- XIV. Professional Reports
 - A. Executive Director’s Report
 - 1. Lost Time Accident Frequency
 - 2. Certificates of Insurance
 - 3. Financial Fast Track Report
 - 4. Regulatory Filing Checklists
 - 5. 2024 Safety Incentive Program Awards
 - 6. 2025 Optional Safety Budget
 - 7. 2025 EPL/Cyber Risk Management Budget
 - 8. EPL Compliance Status
 - 9. Statutory Bond Status
 - 10. Skateboard Park Approval Status
 - 11. Land Use Training Certification
 - 12. Monthly Activity Calendars
 - 13. Elected Officials Training
 - 14. Police Command Staff Training
 - 15. 2025 Safety, Claims, and Wellness Coordinator Roundtable
 - 16. RMC Roundtable
 - 17. Fund Commissioner Orientation
 - 18. Financial Disclosure Statement Filing
 - 19. Special Law Enforcement Officer Training
 - 20. Quarterly Attendance
 - B. Solicitor’s Report
 - 1. MEL Helpline and Contact List
 - 2. Subrogation Collection Report 2012-2024
 - 3. Resolution 2025-24 Approving the Law Firm of Thomas B. Reynolds, P.C. and Thomas B. Reynolds, Esquire as Assigned Defense Counsel– **Motion - Roll Call**
 - C. Technology Risk Services Director Report
 - D. Safety Director’s Report
 - E. Law Enforcement Risk Management Report
 - F. Claims Administrator’s Report
 - 1. Lessons Learned from Losses
 - G. Managed Care Report
 - 1. ACM JIF Summary
 - 2. Average Days to Report
 - 3. Claims Reported by Type
 - 4. Nurse Case Management Reports
 - 5. Transitional Duty Report
 - 6. PPO Savings and Penetration Reports
 - 7. Top 10 Providers & Paid Provider by Specialty
 - 8. Quick Notes

- XV. Treasurer's Report as of March 31, 2025
 - A. AELCF
 - B. Investment Report
 - C. Investment JCMI
 - D. Claims Payment Register
 - E. **April Bill List**
 - Motion to Approve Claims Payment Register, and Bill List – Roll Call**
 - F. Analysis of Non-Assessment Receipts
- XVI. MEL/RCF/E-JIF/Cyber JIF Reports
 - A. MEL Report – March 21, 2025
 - 1. Public Hearing – Bylaw Amendment Notice
 - 2. MEL Resolution 20-25 Amend the Bylaws and Schedule a Public Meeting
 - B. RCF Report – March 21, 2025
 - C. EJIF Report – March 21, 2025
 - D. Cyber JIF Report – March 20, 2025
- XVII. Miscellaneous Business

<p>The next Meeting of the ACM JIF will be held on Wednesday, May 21, 2025 3:00PM Via MS Teams</p>

- XVIII. Public Comment
 - A. Motion to Open Meeting to Public Comment – **Motion - All in Favor**
 - B. Motion to Close Meeting to Public Comment – **Motion – All in Favor**
- XIX. Motion to Adjourn Meeting – **Motion - All in Favor**